

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
25 September 2024

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 25 September 2024, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton, Trustee; Stafford Shurden, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Brooks Rizzo, CCO; Charlotte Sherwood, CFO; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; and Lawson Holladay, Esquire  
GUEST: Morgan McNeer

Mr. Waldrup called the meeting of the Board of Trustees to order at 12:09 PM and asked H.T. Miller, III to open the meeting with a word of prayer. The minutes of the 28 August 2024 Regular Board Meeting were approved as distributed by motion offered by Mrs. Bobbie Bounds Allen, seconded by Mr. Willie Burton, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

Mr. Willie Burton asked the status of the 2 CRNA's that were discussed in the previous meeting. Daniel stated they were approved by NSMC medical staff and are currently doing work at BMC. They will be performing the following procedures: pain management, fluoroscopic studies, bronchoscopy, deep nerve block, joint injection and others.

Mr. Burton also asked about the surgeon that Daniel mentioned at the previous meeting. Daniel stated the surgeon would be contacting Sam and himself in the next couple of days of when he is available. Daniel stated they have been making efforts to increase surgery and have contacted a locum surgery staffing company to see about a contract surgeon or potential full time surgeon. The overall goal is to increase revenue in surgery because Dr. Blake is no longer at NSMC. Daniel stated Dr. Wright may possibly retire one day but assume he will let us know in advance so we can be prepared.

Mr. Waldrup welcomed Stafford Shurden to the North Sunflower Medical Center Board.

The first order of New Business was to review the Initial Credentialing applications of James Baker, CRNA; Graham Gardner, CRNA; Kandace Jones, FNP-C; and Eric Wood, CRNA. The applicants' education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The applications were carefully reviewed and after discussion, the following motion was made:

**MOTION: I move to approve the initial applications of James Baker, CRNA; Graham Gardner, CRNA; Kandace Jones, FNP-C; Eric Wood, CRNA and that they be given initial privileges for a**

**period of one year ending 30 September 2025 and at that time be permitted to apply for a two-year term.**

**Maker: H.T. Miller, III**

**Seconder: Willie Burton**

**Motion Unanimously Adopted**

Sarah Williamson presented the financial information for August as follows. The entire facility had a cash balance of \$5.5 Million; total assets of \$61 Million, and a total liabilities and fund balance of \$61 Million. The Hospital's Gross Revenue was \$10 Million for the month and \$107,622,055 Year to Date. The Hospital had a Net Income of \$4,541 for the month and a Year to Date Net Loss of (\$968,503). Haire Drug Center, LLC had a Net Income of \$62,457 for the month and a Year to Date Net Income of \$511,647. Hospice had a Net Income of \$29,479 for the month and a Year to Date Net Loss of (\$17,755). Sunflower Diagnostic Center had a Net Income of \$3,053 for the month and a Year to Date Net Income of \$388,550. Simply Sunflower had a Net Loss of (\$3,210) for the month and a Year to Date Net Income of \$18,015. Sunflower DME had a Net Income of \$51,017 for the month and a Year to Date Net Income of \$620,368. NSMC Pharmacy had a Net Income of \$7,736 for the month and a Year to Date Net Income of \$556,370. The Rural Health Clinic had a Net Income of \$161,139 for the month and a Year to Date Net Income of \$648,041. NSMC as a whole showed a Net Income of \$152,019 for the month and a Year to Date Net Income \$720,140.

The Administrative report was given as follows:

Daniel Ceja stated he received a letter from the IRS in regards to the ERC money. The ERC money has been denied. The main reason is that the taxpayer is not entitled to the claim due to the hospital not showing enough decline in gross receipts. The lawyers are taking the decision to appeals court.

The hospital now has its own MRI machine and no longer contracting with Superior MRI. We average around 90 MRI's with the contracting company that was coming two half days. Our projection is to double the capacity of MRI's and bring an additional million to million and half dollars or more in one year. In the future, we plan to make changes to enclose the MRI truck where the patient does not have to go outside in the weather to go into the MRI or CT machine.

He announced that the total census in the nursing home is 58 residents and in the process of admitting 2 more now to be at full capacity of 60. There are currently 37 people on the waiting list.

Daniel gave the board the total census for August at NSMC are as follows:

Acute: 90 days (71 Medicare, 2 Medicaid, 12 Commercial, 4 Self-Pay)

79% Medicare and 21% Other

Swingbed: 334 days (272 Medicare, 0 Medicaid, 48 Commercial, 13 Self-Pay)

82% Medicare and 18% Other

WBC: 1,860 total days

Outpatient: 2,245 total procedures

Observation: 49

Emergency Room: 535 total ( 41 Admitted, 129 triaged to SRHC, 23 left without being seen, 6 left against medical leave, 1 expired, 37 transferred out to another facility, 296 discharged, 2 changed to outpatient, 12 Telemed) Average is 17-18 patients per 24 hours.

He next opened the floor to Brooks Rizzo and Sam Miller to discuss their part on the Greenwood location. Brooks stated the clinic opened on Monday. She gave everyone at the meeting a handout with pictures of the interior of Sunflower Greenwood Clinic. The clinic consists of Dr. Jeff Moses, 2

Nurse Practitioners, laboratory, and 14 exam rooms. The clinic will remain a Fee for Service until it is surveyed by the The Compliance Team to become a designated Rural Health Clinic. There was a soft opening on Monday September 23. The EMR system is sending the prescriptions to Sunflower Greenwood Pharmacy and the staff can see visits all across NSMC. There is a full lab and X-ray that is similar to SRHC. Sam stated the Sunflower Greenwood Pharmacy is up and running. The pharmacy is fully staffed and stocked with medications.

Morgan McNeer presented the Quality Assurance Report as follows:

Morgan stated all safety checks completed without an issue. There was 1 medication error in the Emergency Room and no harm to patient. There were 2 patient falls in which was 1 clinic patient and 1 ER patient. There was also 1 near fall in CT. Overall, there was no harm to patients. Swingbed re-admission Rate is 3.3%. Average Length of Stay was 3.5 days. She announced that the NSMC Pharmacy had their best month ever in August, with sales reaching \$1 million for the first time.

Sam Miller discussed the hospital policy for Social Determinants of Health Policy and Procedure. Particular emphasis was relayed that both the (RHC) Rural Health Clinic and the hospital had a policy and procedure for screening, identification and assistance with these issues. The Electronic Medical Record (EMR) has built in templates for screening for the Social Determinants of Health and these are included in our Quality Measures as required by (CMS).

Daniel Ceja asked to go into executive session to discuss personnel matters with the following members present: Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Stafford Shurden, Trustees; Billy Marlow, Executive Director; Daniel Ceja, CEO; and Lawson Holladay, Esquire

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board voted to consider going into executive session to discuss personnel matters.

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board moved to enter executive session to discuss personnel matters.

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board voted to exit executive session, and thereafter convened in open and regular session.

Lawson stated Morgan McNeer has resigned from her position with NSMC as of August 29, 2024 and agreed to work as a volunteer for 12 months with no compensation and no hospital benefits. Morgan will perform work assigned to her by the Executive Director and Chief Executive Officer. She will sign a Business Associate Agreement and a Non Disclosure Agreement to not disclose patient related, employee related, or financial matters. She will be listed as a volunteer and cannot hold a title.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4,835 patients in August. The average daily walk in was 156 patients. There is 22% positive Covid rate, 2.4% Flu rate; 4.9% Strep rate and 0% RSV rate.

The Board adjourned at 1:18 P.M., subject to the call of the Chairman.



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Billy Joe Waldrup, Chairman



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Bobbie Bounds Allen, Secretary