

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
24 October 2024

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 24 October 2024, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Stafford Shurden, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Brooks Rizzo, CCO; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; and Lawson Holladay, Esquire

Guest: Morgan McNeer; Jamie Lee, Esquire

Absent: H. T. Miller, III, Vice Chairman and Trustee; Billy Marlow, Executive Director

The meeting of the Hospice of North Sunflower Medical Center was conducted prior calling to the meeting of the Board of Trustees to order.

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Mr. Stafford Shurden to open the meeting with a word of prayer. The minutes of the 25 September 2024 Regular Board Meeting were approved as distributed by motion offered by Mrs. Bobbie Bounds Allen, seconded by Mr. Willie Burton, and unanimously approved.

Lawson Holladay asked to go into executive session to discuss litigation matters with the following members present: Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Stafford Shurden, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Brooks Rizzo, CCO; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; Morgan McNeer

On motion of Stafford Shurden, seconded by Willie Burton, and unanimously approved, the Board voted to consider going into executive session to discuss litigation.

On motion of Stafford Shurden, seconded by Willie Burton, and unanimously approved, the Board moved to enter executive session to discuss litigation.

On motion of Stafford Shurden, seconded by Bobbie Bounds Allen, and unanimously approved, the Board voted to exit executive session, and thereafter convened in open and regular session.

MOTION: I move to approve the Supplemental Representation Agreement between E.J. Saad Law Firm and North Sunflower Medical Center dated October 24, 2024 and authorize Daniel Ceja to execute the contract. A copy of the contract will be attached to the minutes.

Maker: Stafford Shurden

Secunder: Willie Burton

Motion Unanimously Adopted

There was no unfinished business to bring before the Board for consideration.

The first order of new business was to review the re-appointment applications of three Physicians and one Allied Health Professional. The applications and Data Bank queries of Robert Duke, MD (Tela-Radiologist); Louis "Jeff" Moses, MD; Shannon Myers, M.D. (Full Time General Practice Provider/Active Staff); Aman Munir, M.D. (Full Time Provider/Active Staff); James O'Mara, M.D. (Orthopedic Specialist with MS Sports Medicine/Courtesy Staff); and Hannah Farmer, NP (Full Time Provider Sunflower Rural Health Clinic/Sunflower Diagnostic Center) were carefully reviewed and the following motion was made:

MOTION: I move to accept the re-appointment applications for Robert Duke, MD; Louis "Jeff" Moses, MD; Shannon Myers, M.D.; Aman Munir, M.D.; James O'Mara, M.D.; and Hannah Farmer, FNP, and that they be approved for a two-year term ending 31 October 2026.

Maker: Willie Burton

Seconder: Bobbie Bounds Allen

Motion Unanimously Adopted

The next order of New Business was the Board reviewed the Legal Compliance Questionnaire that was included in the Board packets. After discussion, the Board agreed the questionnaire was correctly marked, the following motion was made, and the document was signed by Mr. Billy Joe Waldrup as Chairman and by Mr. Daniel Ceja, Administrator. Lindsay Williams will now send the original copy to the Auditors for their files prior to performing our audit.

MOTION: I move to approve the Legal Compliance Questionnaire as marked and that it be distributed to the Auditors.

Maker: Bobbie Bounds Allen

Seconder: Willie Burton

Motion Unanimously Adopted

Next, the Board discussed the employee incentive for Fiscal Year 2025. The employee must contribute to the Foundation each pay period; and the facility must maintain a certain level of cash. The incentives are to be given as follows: full time employees receive 60 hours of pay; key Administrative employees receive 80 hours of pay; and the incentive for part time employees who meet established goals and objectives will be pro-rated according to their rate of pay and the amount of contributions to the Foundation. The Board determined that the incentive be given just before Thanksgiving to help employees take care of their Christmas needs.

MOTION: I move to approve that the Incentive discussed in detail be implemented for the 2025 Fiscal Year that will allow full time employees to receive (60) hours of pay; key Administrative employees to receive (80) hours of pay; and that the part time employees incentive be pro-rated based on the rate of their pay not to exceed (60) hours provided all employees meet the requirements and goals set forth by Administration and contribute to the Foundation each pay period.

Maker: Stafford Shurden

Seconder: Willie Burton

Motion Unanimously Adopted

Lastly, the board discussed the November 2024 and December 2024 board meeting dates.

MOTION: I move to approve the new dates of November 26, 2024 and December 18, 2024 for the upcoming board meetings.

Maker: Bobbie Bounds Allen

Seconder: Stafford Shurden

Motion Unanimously Adopted

Sarah Williamson stated the financials for the month of September would be reported in the following month due to an error with Altera computer system.

The Administrative report was given as follows:

Daniel stated today is go live with Quadax and hoping all goes well. The goal with Quadax is to speed up the process for claims.

The new MRI machine has been in place since September 18, 2024 to today and has completed 166 MRI's total. The MRI is available 5 days a week. The long-term goal is for 7 days a week and for it to be parked at the Greenwood Clinic one of those days.

The Senior Care hallway is currently being transitioned into nurse's offices. The IOP will be moved out of Cardiology. The current office for IT will be transitioned into a waiting area for lab and outpatient testing. The patients coming in for test will no longer have to sit in the Emergency Room waiting area.

He stated the Director of Radiology notified him that they are having problems with one of their ultrasound machines. He will update the board on a current price and plan at the upcoming meeting.

Daniel Ceja asked to go into executive session to discuss personnel matters with the following members present: Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Stafford Shurden, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Brooks Rizzo, CCO and Lawson Holladay, Esquire

On motion of Willie Burton, seconded by Stafford Shurden, and unanimously approved, the Board voted to consider going into executive session to discuss personnel matters.

On motion of Willie Burton, seconded by Stafford Shurden, and unanimously approved, the Board moved to enter executive session to discuss personnel matters.

On motion of Stafford Shurden, seconded by Willie Burton, and unanimously approved, the Board voted to exit executive session, and thereafter convened in open and regular session.

Morgan McNeer presented the Quality Report as follows:


Morgan stated all safety checks were completed without issue. There was 1 medication error in the Infusion Department. There was no harm to patient. There were no falls for this month. The Swingbed readmission rate 4.5% and the Average Length of Stay was 3.43 days.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

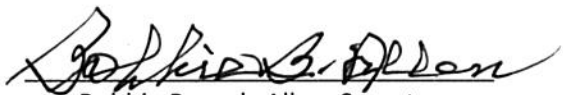
She stated that the SRHC saw 3,900 patients in September. The FYE for 2024 was 54,104. The average daily walk in was 130 patients. There is 8% positive Covid rate, 6.8% Flu rate; 13.4% Strep rate and 2.6% RSV rate.

She stated that SGC saw 299 patients in September. The average for Monday through Friday was 40 patients per day. The average for Saturday and Sunday is 14-17 per day.

The Board adjourned at 1:05 P.M., subject to the call of the Chairman.



Billy Joe Waldrup, Chairman



Bobbie Bounds Allen, Secretary

