

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
28 August 2024

BE IT REMEMBERED that the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 28 August 2024, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Brooks Rizzo, CCO; Charlotte Sherwood, CFO; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Morgan McNeer

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Mr. Willie Burton to open the meeting with a word of prayer. The minutes of the 24 July 2024 Regular Board Meeting were approved as distributed by motion offered by Mrs. Bobbie Bounds Allen, seconded by Mr. H.T. Miller, III, and unanimously approved.

Mr. Willie Burton asked for an update from the previous month's discussion on the status of Morgan McNeer. Lawson Holladay, stated that under the ethics law, he felt her employment was not permitted.

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board voted to consider going into executive session to discuss personal matters.

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board moved to enter executive session to personal matters.

On motion of H.T. Miller, III, seconded by Willie Burton, and unanimously approved, the Board voted to exit executive session, and thereafter convened in open and regular session.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to discuss updating the signature cards at Planters Bank & Trust Company in Ruleville in order to keep bank accounts for NSMC current. The following Resolution was made:

WHEREAS, the Board of Trustees of North Sunflower Medical Center desires to meet the requirements of keeping bank accounts for NSMC current by updating signature cards at Planters Bank & Trust to be used solely for the business of North Sunflower Medical Center;

WHEREAS, all listed accounts below shall be maintained as in the past;

NOW THEREFORE, IT IS RESOLVED that the signature cards at Planters Bank & Trust shall require two signatures for all accounts and the following people shall be authorized to sign checks for

the accounts: Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Charlotte Sherwood, CFO; and Sarah Williamson, Accounting Director.

The accounts that this resolution affects are:

Beacon Wellness Center	4901000372
Wellness Center Reserve	4900378562
Payroll	4900000027
General Account & Rural Health Clinic	4900000965
Funded Depreciation	4900370882
North Sunflower Medical Center Pharmacy	4901001446
Sunflower Eye Station	4900378547
Diagnostic Center	4900378695
Sunflower Dental Clinic	4901000042
DME	4900121447
Hospice of North Sunflower	4901001131
Simply Sunflower	4901001297
Haire Pharmacy	4901002733
USDA Emergency Rural Healthcare Grant	4901003707
Hospice of North Sunflower-Greenwood	4901002899
Sunflower Greenwood Medical Equipment	4901002428
Sunflower Greenwood Pharmacy	4901002436
Walter B. Crook Nursing Facility Account	4900112909

Maker: Mrs. Bobbie Bounds Allen

Seconder: Mr. H.T. Miller, III

Resolution Unanimously Adopted

The second order of new business, Sarah Williamson, stated there is a request from the Accounting department at North Sunflower Medical Center. North Sunflower Medical Center account #4900378695 is designated for Sunflower Diagnostic to accept ACH deposits and withdrawals to this account. Going forward, we would like the ACH deposits and withdrawals to now go to North Sunflower Medical Center-General Account #4900000965.

MOTION: I move to accept Planters' Bank & Trust Company account #4900378695 to be designated North Sunflower Medical Center-Med Spa.

Maker: Mrs. Bobbie Allen Bounds

Seconder: Mr. H.T. Miller, III

Motion Unanimously Adopted

The last order of New Business was to review the Initial Credentialing application of Christopher Bolling, MD; Steve Nelson, MD; Timothy Russell, MD; Airston Moses, FNP-C; and Reagan Walker, FNP-C. The applicants' education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The applications were carefully reviewed and after discussion, the following motion was made:

MOTION: I move to approve the initial applications of Christopher Bolling, MD; Steve Nelson, MD; Timothy Russell, MD; Airston Moses, FNP-C; and Reagan Walker, FNP-C and that they be

given initial privileges for a period of one year ending 31 August 2025 and at that time be permitted to apply for a two-year term.

Maker: Mr. Willie Burton

Seconder: Mr. H.T. Miller, III

Motion Unanimously Adopted

The next order of New Business was to review the Re-appointment applications for four Physicians and three Allied Health Professionals for two year terms. The applications and Data Bank queries of all Providers were reviewed and discussed and the following motion was made:

MOTION: I move to accept the re-appointment applications for Erica Bass, M.D. (Plastic Surgeon); Richard K. Cole, M.D. (Tele-Radiologist with Premier Radiology Group); William B. Johnson, M.D. (MS Sports Medicine); Brent Roberts, M.D. (Full Time Provider at NSMC); Charles T. Knapp, FNP-C (MS Sports Medicine); Drew Lott, CRNA (Full Time Provider at NSMC); and Ginger Valentine, CRNA and that they each be approved for a two year term ending 31 August 2024.

Maker: Mr. Willie Burton

Seconder: Mr. H.T. Miller, III

Motion Unanimously Adopted

Sarah Williamson presented the financial information for July as follows. The entire facility had a cash balance of \$5.5 Million; total assets of \$60 Million, and a total liabilities and fund balance of \$60 Million. The Hospital's Gross Revenue was \$9 Million for the month and \$97,279,310 Year to Date. The Hospital had a Net Income of \$27,887 for the month and a Year to Date Net Loss of (\$973,725). Haire Drug Center, LLC had a Net Loss of (\$22,681) for the month and a Year to Date Net Income of \$449,190. Hospice had a Net Loss of (\$22,681) for the month and a Year to Date Net Loss of (\$47,234). Sunflower Diagnostic Center had a Net Income of \$11,562 for the month and a Year to Date Net Income of \$385,497. Simply Sunflower had a Net Loss of (\$3,721) for the month and a Year to Date Net Income of \$21,225. Sunflower DME had a Net Income of \$66,337 for the month and a Year to Date Net Income of \$569,351. NSMC Pharmacy had a Net Income of \$102,456 for the month and a Year to Date Net Income of \$548,634. The Rural Health Clinic had a Net Loss of (\$47,948) for the month and a Year to Date Net Income of \$487,150. NSMC as a whole showed a Net Income of \$112,415 for the month and a Year to Date Net Income \$567,441.

The Administrator's report was given as follows:

Daniel Ceja stated an update regarding the ERC money. He has been told that a hundred thousand claims will be paid out by the end of the year. He was also told that thirty thousand claims would be denied by the end of the year. If the claim for NSMC is denied, it will go to a claims appeal department then you will have to go through the of appeal, which may involve litigation.

He stated that Walter B. Crook is currently full with a wait list of 10 people. The hospital is in the middle of conversion to Quadax. The go live date should be October 23, 2024. As of now, Quadax has already pick up on statements.

He informed the board that he has been in contact with a CRNA out of Hattiesburg that would like to come do some injection therapy. The CRNA has a specialization in pain management. There is a list of procedures the CRNA is capable of and the re-imbursement is good. He has also been in contact with another general surgeon to come to do cases.

Brooks Rizzo, Chief Clinical Officer, gave an update on the Greenwood location. She stated all full time employees are in training this week on the NSMC campus. They will be at SRHC for the next few weeks before the Greenwood Sunflower Clinic opens. There will be a soft opening to see a few

patients in September and the grand opening in October. DME will stock supplies and be there to deliver orders.

Sam Miller stated that the pharmacy has all equipment in place. The drug order for the pharmacy will be made soon and the shelves will be stocked.

Morgan McNeer presented the Quality Assurance Report as follows:

Morgan stated all fire safety and sprinkler system checks were complete without issue. There were three medication errors. One medication given to wrong patient, one medication given without order, one medication given at the wrong time. There was no harm to patients. All of the nurses were given review of medication administration policy. One fall in Swingbed where patient fell trying to get out of bed to chair at bedside; there was no injury to patient. There were four hospital acquired Covid infections. We had one death in which a code review was completed. Medical Staff Bylaws concerning backup on a code were reviewed. Social determinants of health policy has been developed, reviewed, and submitted to the policy committee for review and approval. Work place violence policy is currently under review. All pharmacy checks were completed at 100%. Average Length of stay was 3.5 days.

We are currently working on employee satisfaction by feeding all departments individually with a lunch of their choice. The majority are choosing Mr. Billy's fried ribs. We have fed about half of the departments and are working on feeding the remainder of the departments within the next few weeks. All employees have been very grateful and are appreciative of Administration for recognizing their hard work and dedication to North Sunflower Medical Center.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 3974 patients in July. The average daily walk in was 128 patients. The EMR satisfaction survey was rated as follows: NSMC Cardiac Clinic, NSMC Diagnostic Center, NSMC Infusion Therapy, NSMC Nuclear Medicine, NSMC Pre and Post Surgery, NSMC Pulmonary Clinic, NSMC Radiology, NSMC Sunflower Rural Health Clinic. For the month of July, the Average rate for facility was 4.75 out of 5.

At this time, Phil McNeer verbally submitted his resignation from the Board of Trustees of North Sunflower Medical Center effective tomorrow, August 29, 2024.

The Board adjourned at 1:32 PM, subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary