

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
25 June 2024

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Tuesday, 25 June 2024, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director  
Guest: Charlotte Sherwood

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller, to open the meeting with a word of prayer. The minutes of the 22 May 2024 Regular Board Meeting Minutes were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business for the Board of Trustees to review the proposed budget for Fiscal Year 2025 that will be presented in writing to the Board of Supervisors for their approval. After discussion, the following motion was made:

**MOTION: I move to approve the Budget for Fiscal Year 2025 and that it be mailed to the Sunflower County Board of Supervisors prior to their July meeting.**

**Maker: Mr. Willie Burton**

**Seconded: Mr. H.T. Miller, III**

**Motion Unanimously Adopted**

The next order of New Business for the Board of Trustees to review and approve the Contract for Professional Services between North Sunflower Medical Center, Mississippi and North Central Planning and Development. After discussion, the following motion was made:

**MOTION: I move to approve the Contract for Professional Services between North Sunflower Medical Center, Mississippi and North Central Planning and Development. A copy of the contract is attached to these Minutes.**

**Maker: Mr. H.T. Miller, III**

**Seconded: Mr. Willie Burton**

**Motion Unanimously Adopted**

The third order of New Business was Rodney Clark asked for the Board of Trustees to grant administration permission to advertise for the sale of the surplus NSMC vehicles. The sale will go to the highest sealed bidder. After discussion, the following motion was made:

**MOTION: I move to approve the sale of the following surplus vehicles at North Sunflower Medical Center, Mississippi:**

- |                             |                        |                 |
|-----------------------------|------------------------|-----------------|
| 1. 2009 Ford Econoline E150 | VIN #1FTNE14W59DA33092 | Mileage 212,776 |
| 2. 2014 Ford Focus SE       | VIN #1FADP3F27EL414573 | Mileage 66,182  |
| 3. 2014 Ford Focus SE       | VIN# 1FADP3F25EL414572 | Mileage 45,521  |

**Maker: Mr. Phil McNeer**

**Seconded: Mr. Willie Burton**

**Motion Unanimously Adopted**

The next order of New Business was the presentation of the General and Professional liability renewal proposal from Healthcare Professional Insurance Company (HPICO) by Rodney Clark. The Professional Liability coverage limits are \$500,000 for each medical incident and \$1.5 Million Aggregate with a \$25,000 deductible. The General Liability coverage limits are also \$500,000 per each occurrence and \$1.5 Million aggregate with a \$25,000 deductible. Aggregate fire damage coverage is \$50,000; patient property coverage is \$1,000 per each incident and \$10,000 aggregate; Personal and advertising injury limits are \$500,000 per each occurrence and \$1.5 Million aggregate; Employee Benefits Liability limits are \$500,000 per each medical incident and \$1.5 Million aggregate with a \$1,000 deductible; Medical payments have a \$5,000 aggregate limit; and terrorism coverage is included. The rates are as follows:

**HPICO Proposal:**

Professional Liability:	\$299,339.87
General Liability:	\$23,016.86
Terrorism Coverage:	\$ Included
Employee Benefits:	\$ Included
	+
	<u>\$322,356.73</u>
Apply Equity Credit-	\$170,815.90
<b>Total Amount Due</b>	<b>\$151,543.90</b>

After questions were answered regarding the quote, the following motion was made:

**MOTION: I move to accept the General and Professional Liability proposal from HPICO for the 2024-2025 premium year and that the total premium of \$151,543.90 be paid monthly with 25% down and nine installments with interest.**

**Maker: Mr. Phil McNeer**

**Seconded: Mr. Willie Burton**

**Motion Unanimously Adopted**

The last order of New Business was to review the Initial Credentialing application of Michaela Stone, CPNP-PC. The applicants' education and training, professional references, and License was verified, and a query was done on the National Practitioner Data Bank and the OIG. The application was carefully reviewed and after discussion, the following motion was made:

**MOTION: I move to approve the initial application of Michaela Stone, CPNP-PC and that she be given initial privileges for a period of one year ending 30 June 2025 and at that time be permitted to apply for a two-year term.**



**Maker: Mr. Phil McNeer**

**Seconded: Mr. Willie Burton**

**Motion Unanimously Adopted**

The last order of new business was to review the Re-appointment applications for five Physicians and four Allied Health Professional for two year terms. The applications and Data Bank queries of Andrew Brown, MD; Jordan Fryoux, MD; Michael Gray, MD; Lisa Huddleston, MD; Walter Moses, III, D.M.D. (Oral & Maxillofacial Surgeon); Matthew Bateman, CRNA Robert Cox, FNP-C (Full Time Provider at the Sunflower Rural Health Clinic); Liz Evans, AGPCNP (Full Time Employee); and Heidi Krauskoph, FNP-C (Full Time employee) were carefully reviewed and the following motion was made:

**MOTION: I move to accept the re-credentialing applications for Andrew Brown, MD; Jordan Fryoux, MD; Michael Gray, MD; Lisa Huddleston, MD; Walter Moses, III, D.M.D. (Oral & Maxillofacial Surgeon); Matthew Bateman, CRNA Robert Cox, FNP-C (Full Time Provider at the Sunflower Rural Health Clinic); Liz Evans, AGPCNP (Full Time Employee); and Heidi Krauskoph, FNP-C (Full Time employee) and that they be approved for a two year term ending 30 June 2026.**

**Maker: Mr. Phil McNeer**

**Seconded: Mr. H.T. Miller,III**

**Motion Unanimously Adopted**

Sarah Williamson presented the financial information for May as follows. The entire facility had a cash balance of \$6.6 Million; total assets of \$59 Million, and a total liabilities and fund balance of \$59 Million. The Hospital's Gross Revenue was \$8.76 Million for the month and \$72,139,773 Million Year to Date. The Hospital had a Net Income of \$46,806 for the month and a Year to Date Net Loss of (\$1,032,900). Haire Drug Center, LLC had a Net Income of \$83,851 for the month and a Year to Date Net Income of \$474,389. Hospice had a Net Income of \$319 for the month and a Year to Date Net Loss of (\$22,924). Sunflower Diagnostic Center had a Net Income of \$10,816 for the month and a Year to Date Net Income of \$354,715. Simply Sunflower had a Net Loss of (\$1,176) for the month and a Year to Date Net Income of \$28,249. Sunflower DME had a Net Income of \$65,292 for the month and a Year to Date Net Income of \$477,690. NSMC Pharmacy had a Net Loss of (\$56,656) for the month and a Year to Date Net Income of \$386,209. The Rural Health Clinic had a Net Loss of (\$3,395) for the month and a Year to Date Net Income of \$547,915. NSMC as a whole showed a Net Income of \$138,437 for the month and a Year to Date Net Income \$310,713.

The Administrative report was given by Daniel Ceja as follows:

Daniel stated that the Business Office, Clinic Billing Office and Administration are seeing which of the 3 Clearing Houses will be the best to take the place of Change Healthcare. He stated he will have an answer on which one the hospital is going with by the end of the day. Change Healthcare and the new system will run simultaneously so there in no interruption with billing or receivables. The process will be a 3-6 week implementation trying to get the accounts receivables down. NSMC is getting \$800,000 this week and the cash is holding steady.

He then stated the decision has been made to close Senior Care. NSMC has put 10 beds in abatement. The attorney has given clear specifications to give clear answers for the use of the hospital. Daniel stated he has also been in contact with Jerry Gammel to ask for directions to be compliant with cost reporting.

He stated that the ERC funds are still pending per the IRS.

Daniel Ceja asked the Board of Trustees to grant administration permission to close the following bank accounts: Sunflower Eye Station, Sunflower Dental Clinic, Trina Health of North Sunflower Medical Center and transfer the funds to the North Sunflower Medical Center General Account. After discussion, the following motion was made:

**MOTION: I move to close the following bank accounts: Sunflower Eye Station, Sunflower Dental Clinic, Trina Health of North Sunflower Medical Center and transfer the funds to the North Sunflower Medical Center General Account.**

**Maker: Mr. Phil McNeer**

**Secunder: Mr. Willie Burton**

**Motion Unanimously Adopted**

Mr. Billy Marlow stated that Sunflower County has been awarded funds on the new sewer line and the line to lagoon.

Rodney Clark presented the Quality Assurance Report as follows:

Rodney stated 415 tested for Covid, 16 positive for Covid (3.9%), 2 in-patient, 65 years old was the average age. There was a total of 1 medication error, 1 fall in SwingBed, 1 death in WBC, the Pharmacy checks were met at 100%, and the average length of stay was 3.73 days.

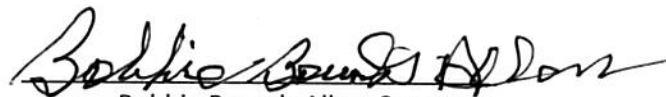
Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4167 patients in May. The average daily walk in was 134 patients. The Infection Rates were as follows: Covid 3.7%, Flu 4.3%, Strep 9.3%, RSV 0. The new EMR has satisfaction survey that goes out to all patients seen at the following: NSMC Cardiac Clinic, NSMC Diagnostic Center, NSMC Infusion Therapy, NSMC Nuclear Medicine, NSMC Pre and Post Surgery, NSMC Pulmonary Clinic, NSMC Radiology, NSMC Sunflower Rural Health Clinic. For the month of May, the Average rate for facility was 4.74%.

Upon Motion made by Phil McNeer, and seconded by Willie Burton the Board adjourned at 12:45 P.M., subject to the call of the Chairman.



Billy Joe Waldrup, Chairman



Bobbie Bounds Allen, Secretary