

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
24 April 2024

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 24 April 2024, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Sarah Williamson, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director  
Guest: Charlotte Sherwood

The meeting of the Hospice of North Sunflower Medical Center was conducted prior to the calling to order of the meeting of the Board of Trustees.

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Bobbie Bounds Allen, to open the meeting with a word of prayer. The minutes of the 27 March 2024 Regular Board Meeting and 9 April 2024 Special Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to review the renewal quote for property and auto insurance for the May 6, 2024-May 6, 2025 policy term. Rodney Clark reported that Travelers Insurance Company and Allianz were the 2 quotes we received. The proposal was presented by Hub International and Tollison Insurance Agency.

**Travelers Quote includes Crime, Property, Auto & Inland Marine coverage as follows:**

**Property Coverage Breakdown:**

- Real Property Value-\$58,312,775; Personal Property Value- \$22,311,369
- Valuation: Replacement Cost
- Flood coverage-liability limit range of \$1,000,000-\$5,000,000 depending on the location; deductible range of \$50,000-\$100,000 depending on the location
- Earth movement coverage- liability limit of \$5,000,000; deductible of \$50,000 or 2% of the building value-whichever is greater
- Wind and hail deductible of 1%; 100,000 min
- Equipment Breakdown-Spoilage coverage-\$100,000 limit; \$25,000 deductible
- Business Income- \$3,661,819 Million limit; 40% Coinsurance penalty; 48 hour waiting period; Valuation: Actual Cash Value
- All other Perils deductible: \$25,000

**Auto Coverage Breakdown:**

- Covered autos liability-\$1Million limit any one accident
- Medical payments-\$2000 each insured
- Uninsured Motorist coverage-\$1Million
- Hired/Non-Owned Auto Liability- Included
- Physical Damage Comprehensive and Collision deductible-\$2,500

**Inland Marine Breakdown:**

- Mahindra Tractor Coverage-\$27,000
- Tractor Attachments Coverage-\$8,000

**Crime Coverage Breakdown:**

- Per occurrence policy-computer fraud, employee theft, forgery and alteration, funds transfer fraud, money and securities inside and outside buildings-\$250,000 liability limit; \$2,500 deductible

**Premium Summary Breakdown and Payment Schedule:**

- Property: \$144,463.00
- Business Auto: \$123,938.00
- Total Premium (not including Crime): \$268,651 to be paid monthly with \$26,865.10 due on 5/6/24 and 10 equal installments of \$26,865.10 due by the 6<sup>th</sup> of each month.
- Crime coverage \$ 1,992.00 to be paid in full

**Allianz Quote includes Crime, Property, Auto & Inland Marine coverage as follows:****Property Coverage Breakdown:**

- Real Property Value-\$70,307,824; Personal Property Value- \$22,311,369
- Valuation: Replacement Cost
- Flood coverage-liability limit range of \$1,000,000-\$5,000,000 depending on the location; deductible range of \$50,000-\$100,000 depending on the location
- Earth movement coverage- liability limit of \$5,000,000; deductible of \$50,000 or 2% of the building value-whichever is greater
- Wind and hail deductible of 1%; 100,000 min
- Equipment Breakdown-Spoilage coverage-\$100,000 limit; \$25,000 deductible
- Business Income- \$3,661,819 Million limit; 40% Coinsurance penalty; 48 hour waiting period; Valuation: Actual Cash Value
- All other Perils deductible: \$25,000

**Auto Coverage Breakdown:**

- Covered autos liability-\$1Million limit any one accident
- Medical payments-\$2000 each insured
- Uninsured Motorist coverage-\$1Million
- Hired/Non-Owned Auto Liability- Included
- Physical Damage Comprehensive and Collision deductible-\$2,500

**Inland Marine Breakdown:**

- Mahindra Tractor Coverage-\$27,000
- Tractor Attachments Coverage-\$8,000

**Crime Coverage Breakdown:**

- Per occurrence policy-computer fraud, employee theft, forgery and alteration, funds transfer fraud, money and securities inside and outside buildings-\$250,000 liability limit; \$2,500 deductible

**Premium Summary Breakdown and Payment Schedule:**

- Property: \$150,034.00
- Business Auto: \$116,791.00
- Total Premium (not including Crime): \$266,825 to be paid monthly with \$26,682.50 due on 5/6/24 and 10 equal installments of \$26,881.70 due by the 6<sup>th</sup> of each month.
- Crime coverage \$ 1,992.00 to be paid in full

**MOTION: I move to accept the Property and Auto renewal quote for the May 6, 2024-May 6, 2025 policy term from Travelers Insurance Company, presented by Hub International and Tollison Insurance Agency, with the total premium of \$268,651 to be paid in monthly installments. I further move to accept the Crime coverage quote from Travelers Insurance Company with the total premium of \$1,992.00 to be paid in full.**

**Maker: Phil McNeer**

**Seconded: H.T. Miller**

**Motion Unanimously Adopted**

The next order of New Business was to review the Re-appointment applications for two Physicians and three Allied Healthcare professionals for two year terms. The applications and Data Bank queries of all Physicians and Allied Healthcare professionals were reviewed and discussed and the following motion was made:

**MOTION: I move to accept the re-appointment applications for Mark Blackwood, MD; and William Neil Quinton, DMD (Pediatric Dentist); Brandon Craft, NP; Josh Fuqua, CRNA; and Blakeley Ward, CRNA and that they each be approved for a two year term ending 30 April 2026.**

**Maker: H.T. Miller, III**

**Seconded: Phil McNeer**

**Motion Unanimously Adopted**

Sarah Williamson presented the financial information for March as follows. The entire facility had a cash balance of \$4.2 Million; total assets of \$51 Million, and a total liabilities and fund balance of \$51 Million. The Hospital's Gross Revenue was \$10.1 Million for the month and \$54 Million Year to Date. The Hospital had a Net Income of \$23,698 for the month and a Year to Date Net Loss of (\$624,723). Haire Drug Center, LLC had a Net Income of \$37,580 for the month and a Year to Date Net Income of \$356,378. Hospice had a Net Income of \$24,976 for the month and a Year to Date Net Income of \$7,204. Sunflower Diagnostic Center had a Net Income of \$35,542 for the month and a Year to Date Net Income of \$304,351. Simply Sunflower had a Net Income of \$275 for the month and a Year to Date Net Income of \$25,756. Sunflower DME had a Net Income of \$81,417 for the month and a Year to Date Net Income of \$362,140. NSMC Pharmacy had a Net Income of \$42,195 for the month and a Year to Date Net Income of \$445,449. The Rural Health Clinic had a Net Income of \$197,158 for the month and a Year to Date Net Income of \$416,198. NSMC as a whole showed a Net Income of \$245,685 for the month and a Year to Date Net Income of \$876,554.

The Administrative report was given as follows:

Daniel began by stating that NSMC received \$783,000 interm Cost Report payment last Friday. He also stated that he received notification from Novitas and called the director of Novitas to see where we were with our Cost Report reimbursement. Novitas responded that it was in process, and we should be receiving cost reimbursement within 30 days. Right now, they are working on hooking up our VPN back up to Optum but hopefully we will be up with Optum to start dropping our bills. Expecting \$800,000 tomorrow from Medicaid from claims that have dropped. The line of credit was established and we have not used any of it. He stated he does not plan to use any of it unless we have to. He stated we did incur cost from establishing line of credit from closing cost and attorney fees but will be filing a claim for cyber insurance to pay that back. The UPL money has been approved and will go back to July of last year for us to receive in a lump sum payment hopefully this July. Accounts receivables is at \$30 million in which \$10 million is Medicare. It will take 7-10 days to process once claims are dropped.

Mr. Billy Marlow stated some of the monthly things we have cut and things that will be cut in June with the approximate total value of \$205,000 expenses and possibly \$30,000 to \$50,000 more. One of the major things is Senior Care because it lost a lot of money last year and came directly off the cost report.

Daniel stated that they spent time with auditor going over line items and noticed that Senior Care is losing \$700,000 per year. We have been struggling for a long time with staffing issues in the Senior Care department. The patient nurse ratio is 5:1 but when there is a staff shortage you can't do that. A lot of the Senior Care patients are 1 on 1. We are closing Senior Care. We will be shifting the staff from the Senior Care to Hospital and Clinic so that no one will lose their job. This should not do anything to IOP.

Rodney Clark presented the Quality Assurance Report as follows:

Rodney stated 777 tested for Covid, 55 positive for Covid (7.10 %), 4 positive Covid employees, 5: Number of patients, 4: discharged home, 1: transferred. There was a total of 6 falls, which 4 were patients and 2 were visitors.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4,373 patients in March. The average daily walk in was 141 patients. The new EMR has satisfaction survey that goes out to all patients seen at the following: NSMC Cardiac Clinic, NSMC Diagnostic Center, NSMC Infusion Therapy, NSMC Nuclear Medicine, NSMC Pre and Post Surgery, NSMC Pulmonary Clinic, NSMC Radiology, NSMC Sunflower Rural Health Clinic. For the month of March, the Average rate for facility was 4.74%.

The Board adjourned at 12:57 P.M., subject to the call of the Chairman.



Billy Joe Waldrup, Chairman



Bobbie Bounds Allen, Secretary