

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
27 September 2023

BE IT REMEMBERED that the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 27 September 2023, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

ABSENT: Billy Marlow, Executive Director

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Phil McNeer to open the meeting with a word of prayer.

The minutes of the 23 August 2023 Regular Board Meeting were approved as distributed by motion offered by Mr. Willie Burton, seconded by Mr. H. T. Miller, III, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of new business was to review the Re-appointment applications one Allied Health Professional for two-year terms. The applications and Data Bank query of Mary Nalder, CRNA was carefully reviewed and the following motion was made:

MOTION: I move to accept the re-credentialing application for Mary Nalder, CRNA and that she be approved for a two-year term ending 30 September 2025.

Maker: Mr. Phil McNeer

Seconded: Mr. Willie Burton

Motion Unanimously Adopted

The next order of New Business was to discuss updating the signature cards at Planters Bank & Trust Company in Ruleville in order to keep bank accounts for NSMC current. The following Resolution was made:

WHEREAS, the Board of Trustees of North Sunflower Medical Center desires to meet the requirements of keeping bank accounts for NSMC current by updating signature cards at Planters Bank & Trust to be used solely for the business of North Sunflower Medical Center;

WHEREAS, all listed accounts below shall be maintained as in the past;

NOW THEREFORE, IT IS RESOLVED that the signature cards at Planters Bank & Trust shall require two signatures for all accounts and the following people shall be authorized to sign checks for the accounts: Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; and Sarah Toole, Accounting Manager.

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The accounts that this resolution affects are:

Beacon Wellness Center	4901000372
Wellness Center Reserve	4900378562
Payroll	4900000027
General Account & Rural Health Clinic	4900000965
Funded Depreciation	4900370882
North Sunflower Medical Center Pharmacy	4901001446
Sunflower Eye Station	4900378547
Diagnostic Center	4900378695
Sunflower Dental Clinic	4901000042
DME	4900121447
Hospice of North Sunflower	4901001131
Simply Sunflower	4901001297
Haire Pharmacy	4901002733
USDA Emergency Rural Healthcare Grant	4901003707

Maker: Mr. Phil McNeer

Second: Mr. H.T. Miller, III

Resolution Unanimously Adopted

BE IT FURTHER RESOLVED that the Walter B. Crook Nursing Facility Account 4900112909 be limited to the following two people to have authority to sign for this account will be Charlotte Sherwood and Daniel Ceja, Chief Executive Officer.

Maker: Mr. Phil McNeer

Second: Mr. Willie Burton

Resolution Unanimously Adopted

Jennifer Baughman presented the financial information for August as follows. The entire facility had a cash balance of \$13 Million; total assets of \$47 Million, and a total liabilities and fund balance of \$47 Million. The Hospital's Gross Revenue was \$10 Million for the month and \$105 Million Year to Date. The Hospital had a Net Income of \$26,857 for the month and a Year to Date Net Income of \$94,615. Haire Drug Center, LLC had a Net Income of \$81,409 for the month and a Year to Date Net Income of \$576,392. Hospice had a Net Income of \$6,559 for the month and a Year to Date Net Income of \$114,884. Sunflower Diagnostic Center had a Net Loss of (\$9,508) for the month and a Year to Date Net Income of \$187,374. Simply Sunflower had a Net Income of \$2,488 for the month and a Year to Date Net Income of \$20,363. Sunflower DME had a Net Income of \$32,389 for the month and a Year to Date Net Income of \$579,953. NSMC Pharmacy had a Net Loss of (\$67,309) for the month and a Year to Date Net Income of \$418,008. The Rural Health Clinic had a Net Income of \$267,253 for the month and a Year to Date Net Income of \$1,580,324. NSMC as a whole showed a Net Income of \$72,885 for the month and a Year to Date Net Income \$1,991,588.

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The Administrator's report was given as follows:

Daniel stated the census has increased since last month and the hospital is currently close to full. We should expect to begin receiving the ERC money in October. It will come in quarterly and not in 1 lump sum. The \$7.4 million has accrued interest also.

Daniel announced that the audit is not complete for the previous year. He spoke with Jerry, and he will amend the Cost Report from last year to hopefully settle for more funds once it is complete.

Daniel reminded the Board that on Sunday of next week the new EMR system will go live at 9AM on October 1, 2023. He is prepared for glitches and issues but there will be Altera's assistants on site to help anyone with questions. He wants to be sure that the super users are the most comfortable with the system in order to guide their staff.

He announced that our CRNA that has been on leave will be back working on November 20, 2023. We have currently been using contract CRNA's.

Daniel updated the Board on the status of the Greenwood location. He stated that the architect is working with city engineer to get everything approved to move forward with construction. He wants to get it completed as fast as possible because there has been a doctor hired for the new location.

Rodney Clark gave the Quality Assurance Report as follows:

He stated for safety that all environmental rounds complete with corrections made as needed. The Hospital generator checks were completed. A fire drill was held without issue. The fire safety environment checks were completed to include sprinkler system, fire walls, and fire extinguishers. There was 1 Medication Error which involved route error by Doctor did not note route of medication to be given. There were 4 patient falls and 1 patient incident that occurred. In Radiology there was an incorrect ordering of x-ray related to complaint.

He stated for quality North Sunflower Medical Center was a dual recipient of Restorix Health's Clinical Distinction and Patient Satisfaction Award. This means we have exceeded healing benchmarks, and received a 96% or higher patient satisfaction score. The follow up calls in surgery increased and their goal was reached at 100%. In the Pharmacy all department checks for safety and protocol met at 100% this includes crash cart, narcotics, expired medications, and dated open drugs. The crash cart checks have met at 100% with all supplies needed being available during CODE process.

He stated for Infection Control the Covid statistics were as follows: Facility Wide Test: 1005; Facility Wide Positive: 130; Positivity Rate: 12.90%; Positive employees: 4; COVID Inpatients: 1; Average length of Stay: 2 Days; No COVID deaths or Transfers.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4834 patients in August. The average daily walk in was 153 patients a day. The average daily wait time is 1 hour and 37 minutes. She stated the positivity rates for the following Covid: 15%, Flu 4%, Strep 8%, RSV 11%.

The Board adjourned at 12:30 PM, subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary