

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
26 April 2023

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 26 April 2023, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H.T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Burton, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire

Absent: Brooks Rizzo, RHC Clinic Director

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller, to open the meeting with a word of prayer. The minutes of the 22 March 2023 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Burton, and unanimously approved.

The meeting of the Hospice of North Sunflower Medical Center was conducted prior to the calling to order of the meeting of the Board of Trustees.

The first order of unfinished business was Lawson stated he received an email from Josh McPherson at Eley/McPherson Engineering that he wanted to share with the board. A summary of this email is Josh stated he spoke with MDEQ, and they will be funding all the projects submitted. He stated that per the estimate, \$433,888.45 was requested in grant funds with Sunflower County ARPA matching \$479,979.18. Going forward, Josh will be in touch with NSMC as soon as he has a draft agreement.

The first order of New Business was to review the renewal quote for property and auto insurance for the May 6, 2023-May 6, 2024 policy term. Rodney Clark reported that Travelers Insurance Company was the only carrier to submit a quote. The proposal was presented by Hub International and Tollison Insurance Agency.

Travelers Quote includes Crime, Property, Auto & Inland Marine coverage as follows:

Property Coverage Breakdown:

- Real Property Value-\$53,958,469; Personal Property Value- \$21,433,759
- Valuation: Replacement Cost
- Flood coverage-liability limit range of \$1,000,000-\$5,000,000 depending on the location; deductible range of \$50,000-\$100,000 depending on the location
- Earth movement coverage- liability limit of \$5,000,000; deductible of \$50,000 or 2% of the building value-whichever is greater
- Wind and hail deductible of \$25,000
- Equipment Breakdown-Spoilage coverage-\$100,000 limit; \$25,000 deductible

- Business Income- \$3,661,819 Million limit; 40% Coinsurance penalty; 48 hour waiting period; Valuation: Actual Cash Value
- All other Perils deductible: \$25,000

Auto Coverage Breakdown:

- Covered autos liability-\$1Million limit any one accident
- Medical payments-\$2000 each insured
- Uninsured Motorist coverage-\$1Million
- Hired/Non-Owned Auto Liability- Included
- Physical Damage Comprehensive and Collision deductible-\$2,500

Inland Marine Breakdown:

- Mahindra Tractor Coverage-\$27,000
- Tractor Attachments Coverage-\$8,000

Crime Coverage Breakdown:

- Per occurrence policy-computer fraud, employee theft, forgery and alteration, funds transfer fraud, money and securities inside and outside buildings-\$250,000 liability limit; \$2,500 deductible

Premium Summary Breakdown and Payment Schedule:

- Property: \$153,152.00
- Business Auto: \$98,242.00
- Total Premium (not including Crime): \$251,394 to be paid monthly with \$25,139.40 due on 5/6/23 and 9 equal installments of \$25,139.40 due by the 6th of each month.
- Crime coverage \$ 1,900.00 to be paid in full

MOTION: I move to accept the Property and Auto renewal quote for the May 6, 2023-May 6, 2024 policy term from Travelers Insurance Company, presented by Hub International and Tollison Insurance Agency, with the total premium of \$251,394 to be paid in monthly installments. I further move to accept the Crime coverage quote from Travelers Insurance Company with the total premium of \$1,900.00 to be paid in full.

Maker: Phil McNeer

Seconders: H.T. Miller

Motion Unanimously Adopted

The next order of New Business was to review the Initial Credentialing application of Brandon Craft, NP-C, Josh Fuqua, CRNA, and Blakeley Ward, CRNA. The applicants' education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The application was carefully reviewed and after discussion, the following motion was made:

MOTION: I move to approve the initial application of Brandon Craft, NP-C, Josh Fuqua, CRNA, Blakeley Ward, CRNA and that they be given initial privileges for a period of one year ending 26 April 2024 and at that time be permitted to apply for a two-year term.

Maker: Phil McNeer

Seconders: Willie Burton

Motion Unanimously Adopted

Next up for New Business was to review the Re-appointment applications for ten Physicians, five Allied Health Professionals and three Certified Registered Nurse Anesthetist for two year terms. The applications and Data Bank queries of all Providers were reviewed and discussed and the following motion was made:

MOTION: I move to accept the re-appointment applications for Jeffrey Andrews, DMD; Adelo Aquino, MD; Don Blackwood, MD; Adam Brochert, MD; Charles Brock, MD; Margaret Cassada, MD; Wade Dowell, MD; Andrew Martin, MD; Derek Miles, MD; Patricia Stewart, MD; Michael Beckum, FNP; Cynthia Belenchia, FNP; Craig Renfrow, CRNA; Christopher Wilson, CRNA; and Crawford Wallace, CRNA and that they be approved for a two year term ending 26 April 2025.

Maker: Phil McNeer

Seconded: H.T. Miller

Motion Unanimously Adopted

Jennifer Baughman presented the financial information for March as follows. The entire facility had a cash balance of \$13.8 Million; total assets of \$48 Million, and a total liabilities and fund balance of \$48 Million. The Hospital's Gross Revenue was \$10 Million for the month and \$58 Million Year to Date. The Hospital had a Net Income of \$29,198 for the month and a Year to Date Net Income of \$308,598. Haire Drug Center, LLC had a Net Income of \$55,541 for the month and a Year to Date Net Income of \$351,648. Hospice had a Net Income of \$25,899 for the month and a Year to Date Net Income of \$59,318. Sunflower Diagnostic Center had a Net Income of 16,295 for the month and a Year to Date Net Income of \$82,235. Simply Sunflower had a Net Income of \$2,758 for the month and a Year to Date Net Income of \$10,859. Sunflower DME had a Net Income of \$50,871 for the month and a Year to Date Net Income of \$323,899. NSMC Pharmacy had a Net Loss of (\$2,981) for the month and a Year to Date Net Income of \$353,475. The Rural Health Clinic had a Net Income of \$88,082 for the month and a Year to Date Net Income of \$669,724. NSMC as a whole showed a Net Income of \$177,581 for the month and a Year to Date Net Income 1,490,034.

The Administrative report was given as follows:

Daniel began by informing the board that he wanted to touch on the subject of the cash flow. He stated that we may see cash going down but when the cost report money comes in, it will go back up. He stated we should be getting back \$1.4 million. When the cost report is filed, it is based on the financials we have now. They will amend after we have financials audited. The cash balance was reflected including the purchase of the Greenwood, MS location along with meeting with the architect twice and the closing cost. NSMC also purchased 2 new vans that were in dire need.

He stated that we have a USDA grant and Joanie has been working to get additional funds from Cindy Hyde-Smith, U.S. Senator. Dr. Edney advised him to stay in touch with him so he could help with any additional funding the hospital may need.

He stated that a portion of payroll has been up. There are still nursing shortages. PERS goes up then we have to pay overtime. There are a lot of variance happening that we have to adjust to.

He announced there is a CRNA that will be moving back to Vicksburg. He is in the process of hiring a new one and in order to continue doing the amount of surgeries, we need a CRNA as soon as possible.

Rodney Clark presented the Quality Assurance Report as follows:

He stated the following statistics for NSMC for March as follows: 1 medication error, 2 adverse drug events, 3 patient falls, and a post surgery seizure, 1 re-admission, 5 days was the average length of stay.

He stated the following statistics for March COVID: Number of patients: 2, Average age: 72, Average length of stay: 4, expired: 0, discharged home: 2, transferred: 0, admitted to Swingbed: 0, unvaccinated: 50%, boosted: 50%

Sam Miller presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4036 patients in March. The average daily walk in was 139 patients a day. The average daily wait time is 1 hour and 24 minutes. Over the last 4 weeks, positivity rate for: FLU 7%, SARS 11.25%, RSV 0 %, and STREP 24.75%.

Mr. Billy Marlow stated that in regards to the grant funding for generators that Energy is willing to come and do them all. They will furnish and wire them for no out of pocket expense to NSMC. Our monthly Energy bill will increase \$16,000 per month for 20 years. NSMC is in need of 3 possibly 4 generators. If the grid goes down, then Energy will use our generators to help the electrical supply.

The Board adjourned at 1:00 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary