

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
22 February 2023

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 22 February 2023, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Burton, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

Guest: Morgan McNeer and Dekoka Davidson

Absent: H.T. Miller, III, Vice Chairman and Trustee

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller, to open the meeting with a word of prayer. The minutes of the 25 January 2023 Regular Board Meeting and 3 February 2023 Special Meeting Minutes were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. McNeer, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to review the Initial Credentialing application of Wendell Carney, FNP-C and Robert Summers, CRNA. The applicants' education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The applications were carefully reviewed and after discussion, the following motion was made:

MOTION: I move to approve the initial application of Wendell Carney, FNP-C and Robert Summers, CRNA and that he be given initial privileges for a period of one year ending 22 February 2024 and at that time be permitted to apply for a two-year term.

Maker: Phil McNeer

Seconded: Willie Burton

Motion Unanimously Adopted

The next order of New Business was to review the Re-appointment application for one Allied Health Professional for a two year term. The application and Data Bank query of Hadonica Murphy, FNP-C was reviewed and discussed and the following motion was made:

MOTION: I move to accept the re-appointment application for Hadonica Murph and that she be approved for a two year term ending 22 February 2025.

Maker: Phil McNeer

Seconded: Willie Burton

Motion Unanimously Adopted

Jennifer Baughman presented the financial information for January as follows. The entire facility had a cash balance of \$15.8 Million; total assets of \$49 Million, and a total liabilities and fund balance of \$49 Million. The Hospital's Gross Revenue was \$9.5 Million for the month and \$35.7 Million Year to Date. The Hospital had a Net Income of \$180,015 for the month and a Year to Date Net Income of \$206,908. Haire Drug Center, LLC had a Net Income of \$45,173 for the month and a Year to Date Net Income of \$225,704. Hospice had a Net Income of \$4,248 for the month and a Year to Date Net Income of \$22,952. Sunflower Diagnostic Center had a Net Income of 19,694 for the month and a Year to Date Net Income of \$51,862. Simply Sunflower had a Net Loss of (\$6,509) for the month and a Year to Date Net Income of \$2,197. Sunflower DME had a Net Income of \$78,893 for the month and a Year to Date Net Income of \$211,361. NSMC Pharmacy had a Net Income of \$123,179 for the month and a Year to Date Net Income of \$288,910. The Rural Health Clinic had a Net Income of \$156,217 for the month and a Year to Date Net Income of \$525,111. NSMC as a whole showed a Net Income of \$444,693 for the month and a Year to Date Net Income of \$1,009,893.

The Administrative report was given by Daniel Ceja as follows:

Daniel informed the board that there are areas of the hospital that he is looking at to improve including equipment that needs to be updated. He stated that the lab needs new machines, which is approximately \$300,000. Another area that needs improvement are the vehicles that are used to transport patients. He stated the ones we currently own are beginning to need repairs; however, the new ones that we need to purchase will need special equipment such as a lift system for wheelchair access. The estimate for new vehicles is approximately \$200,000. Lastly, the metal roof at the DME building needs to be replaced. He has gotten several quotes, which will cost \$65,000 to \$75,000 to replace. He will review the lease from NSMC Foundation and proceed with repairs.

He stated that financially we are having a real good month. The census looks good and the payer mix is at 97% Medicare in Swing bed.

He announced there is a revised policy for the board to implement in regards to state and federal regulation for patient's credit balance. After discussion, the following motion was made:

MOTION: I authorize Daniel Ceja, CEO, to approve the revised policy for the Business Office Policy and Procedures Credit Balances - Refunds - Unclaimed Property.

Maker: Mr. Phil McNeer

Secunder: Mr. Willie Burton

Motion Unanimously Adopted

Daniel updated the board on the Ironshore Specialty Insurance policy. He chose to renew with the \$1 million regulatory sublimit with the premium of \$41,039.21 to be paid in full.

Rodney Clark presented the Quality Assurance Report as follows:

He stated the federal PHE ends on May 11, 2023 as a result of CMS. He stated that NSMC Quality program involves measurable improvement indicators that are reviewed monthly with issues addressed as needed. The measurable indicators used for assessment include but are not limited to: departmental collection of stats and measurable indicators; readmits within 30 days; average length of stay; medication errors; discharge planning, transitions of care, health equity; contracted services; medical staff credentialing; patient safety; adverse events; sentinel events. The board will be educated on the findings of the Quality Program according to the results of the Quality Driven Improvement Indicators/CMS COP requirements.

He stated the following statistics for NSMC for January as follows: Average length of stay days for Acute care: 4.30 days; Readmits within 30 days for Acute care: 2; Readmits within 30 days for ER within 72 hours: 14; Readmits within 30 days for Swingbed: 0.

He stated there were 1247 tested for Covid, 193 positive tests, 12 positive employees for Covid at a 15.5% positivity rate. There were 13 Covid patients admitted, the average age was 72.6, the average length of stay was 6.4 days; 12 discharged, 1 admitted, 23% unvaccinated, 23% vaccinated, 53% boosted.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4,349 patients in January. The average daily walk in was 140 patients a day. The average daily wait time is 1 hour and 35 minutes. Covid is down at 15% positivity rate and the flu rate has dropped as well.

In closing, Dekoka Davidson, Guest, stated her concerns about NSMC. The Emergency Room and the ambulance services were her main concerns. She also stated that she had a lot of positives about the hospital as well.

Upon Motion made by Phil McNeer, and seconded by Willie Burton the Board adjourned at 12:45 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary

