

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
21 December 2022

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 21 December 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H.T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Burton, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Rodney Clark, CAO; Jennifer Baughman, Accounting Director; Sandra Britt, Administrative Assistant; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire Brooks Rizzo, RHC Clinic Director; and Morgan McNeer

Absent : Sam Miller, COO

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Mrs. Sandra Britt to open the meeting with a word of prayer. The minutes of the 22 November 2022 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller, and unanimously approved.

There first order of unfinished business to bring before the Board was discussion by Lawson Holladay, Esquire. He stated that Notice of Federal Interest that was approved by the board to be executed by Daniel Ceja, CEO, was presented to Sunflower County Board of Supervisors. The Board of Supervisors approved and Lawson recorded the document in the land records

MOTION: Pass a resolution ratifying the action that Daniel Ceja, CEO, took in executing the Notice of Federal Interest along with Lawson Holladay, Esquire, recorded the document and submitted to USDA.

Maker: Mr. Phil McNeer

Seconded by: Mr. Willie Burton

Motion Unanimously Approved

Daniel reminded the board of how we mentioned the possibility of needing to get a loan for the difference in the funds needed to cover what is not included in the USDA grant. He plans to use the funds that we received from the ERC to pay back the loan.

MOTION: To give Billy Marlow, Executive Director and Daniel Ceja, Administrator and CEO, the authority to obtain a line of credit loan for North Sunflower Medical Center not to exceed 1.3 million dollars with Planters Bank and Trust Company in Ruleville, MS and if required by the bank, purchase a CD for the necessary amount to satisfy the bank's loan requirements. These two officers have the authority to pledge this Certificate of Deposit as collateral to secure the line of credit loan to North Sunflower Medical Center from Planters Bank and Trust Company. The only two signatures required to execute this line of credit and the Certificate of Deposit are Billy Marlow, Executive Director and Daniel Ceja, Administrator and CEO.

Maker: Mr. Phil McNeer

Seconded by: Mr. Willie Burton

Motion Unanimously Approved

The first order of New Business was for the Board to review and discuss the two quotes received for the renewal of the Workers' Comp Insurance Policy. Rodney Clark presented the following information to the Board for consideration:

Healthcare Provider Insurance Company (HPIC) and Tollison Insurance Agency presented the following quote: Limits of Coverage are \$1,000,000.00 for all categories and the Workers Comp Employee Benefits – as required by law. The total estimated premium is \$157,371.64 and a year-end audit. It was explained that NSMC's Experience Modifier based on claims from years past decreased from 0.89 to 0.72. No additional taxes or fees. Dividends are not returned at this time but will be in the future. The payment options included an annual payment, quarterly payments, or equal monthly payments of \$13,114.30.

HUB International and Tollison Insurance Agency presented the following quote from LUBA Insurance Company, (an A M Best Rating of "A-"/Excellent). Limits of Coverage are \$1,000,000.00 for all categories and the Workers Comp Benefits-as required by law. The total estimated premium is \$158,543.00 and a final audit at the end of the policy period. Dividends are earned after three years. The payment options included an annual payment, quarterly payments, monthly self-reporting based on actual payroll, or equal monthly installments of \$13,398.00. Dividends are earned after three years.

After discussion of all facets of the policy, it was determined that the quote presented by Healthcare Providers Insurance Company was more attractive because of the lower premium. After discussion, the Board decided to consider this quote in the amount of \$157,371.64. The Board chose the equal monthly installments of \$13,114.30 as the payment option.

MOTION: I move to accept the best and lowest bid from Healthcare Providers Insurance Company and Tollison Insurance Agency in the amount of \$157,371.64. I further move that the premium be paid in twelve equal installments of \$13,114.30.

Maker: Mr. H.T. Miller, III

Seconded by: Mr. Phil McNeer

Motion Unanimously Approved

The last order of New Business was to review and approve the Re-appointment applications for Dr. Preston Boles, DPM (Contract Podiatrist for Walter B Crook), Bethany Greco, FNP-BC, William "Jess" Hodnett, FNP-BC, Clifton Reed, FNP, Katherine Summers, PCNP. The applications, Data Bank queries, and OIG exclusion list reports were reviewed and the following motion was made:

MOTION: I move to accept the re-credentialing applications for Dr. Preston Boles, DPM (Contract Podiatrist for Walter B Crook), Bethany Greco, FNP-BC, William "Jess" Hodnett, FNP-BC, Clifton Reed, FNP, Katherine Summers, PCNP and that they be approved for a two-year term ending 21 December 2024.

Maker: Mr. Phil McNeer

Seconder: Mr. H.T. Miller, III

Motion Unanimously Approved

Jennifer Baughman presented the financial information for November as follows. The entire facility had a cash balance of \$16.9 Million; total assets of \$48.2 Million, and a total liabilities and fund balance of \$48.2 Million. The Hospital's Gross Revenue was \$8.8 Million for the month and \$17.5 Million Year to Date. The Hospital had a Net Loss of (\$164,282) for the month and a Year to Date Net Loss of (\$24,977). Haire Drug Center, LLC had a Net Income of \$48,699 for the month and a Year to

Date Net Income of \$125,789. Hospice had a Net Loss of (\$18,246) for the month and a Year to Date Net Income of \$6,886. Sunflower Diagnostic Center had a Net Income of \$7,703 for the month and a Year to Date Net Income of \$11,171. Simply Sunflower had a Net Income of \$3,287 for the month and a Year to Date Net Income of \$6,616. Sunflower DME had a Net Income of \$12,273 for the month and a Year to Date Net Income of \$78,739. NSMC Pharmacy had a Net Income of \$48,291 for the month and a Year to Date Net Income of \$153,873. The Rural Health Clinic had a Net Income of \$95,282 for the month and a Year to Date Net Income of \$151,400. NSMC as a whole showed a Net Loss of (\$61,645) for the month and a Year to Date Net Income of \$358,097.

The Administrative report was given by Daniel Ceja as follows:

Daniel stated that he spoke with Dr.Reddy again to be certain that he was interested in working at North Sunflower Medical Center. He is interested; therefore, Daniel has drawn up a contract and hopefully, he will start beginning of 2023.

In addition to expanding services, Dr. Cassada is going to collaborate with one of NSMC current nurses that is going to nurse practioner school. We will contract with her to go to school and post graduation she will work for NSMC for 6 years.

Overall, he stated the census is holding steady and we are doing the best to maintain it.

Rodney Clark presented the Quality Assurance Report as follows:

He stated there were 1340 tested for Covid, 41 positive for Covid at a 3.10% positivity rate, and 7 positive Covid employees. There were 2 Covid patients admitted, the average age was 79, the average length of stay was 5 days; 0 expired; 2 discharged home; 0 transferred, 0 patient admitted to Swingbed; 0% unvaccinated, 50% vaccinated; 50% boosted.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 5,004 patients in November. The average daily walk in was 169 patients. The average daily wait time is 1 hour and 36 minutes. Flu is at a 19% positivity rate. Covid is at 18% positivity rate and RSV is at a 6% positivity rate.

Mr. Billy Marlow announced our guest, Morgan McNeer. He stated that he has currently been working with Eric Shell from Stroudwater developing a new strategic plan. Mr. Shell is known nationally and goes around developing strategic plans to help Critical Access Hospitals. He has asked that every department head to participate in ideas to make our hospital better.

Morgan asked that the Board members join Mr. Eric Shell and the members of the strategic plan committee on January 4, 2023 and January 5, 2023.

Mr. Billy Joe Waldrup thanked Daniel for all of his hard work and complimented him on the excellent job he is doing.

Upon Motion made by Phil McNeer, and seconded by Willie Burton the Board adjourned at 12:53 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary