

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
22 November 2022

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Tuesday, 22 November 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Sandra Britt, Administrative Assistant Lawson Holladay, Esquire; Brooks Rizzo, RHC Clinic Director; and Joanie Perkins, Compliance Officer

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Ms. Joanie Perkins to open the meeting with a word of prayer. The minutes of the 26 October 2022 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller, and unanimously approved.

The first order of unfinished business was for the minutes of 24 August 2022 to be approved as Amended. The amended minutes now state the signees that have authority to sign for the new bank account that will be opened at Planters Bank & Trust of Ruleville for the USDA Emergency Rural Healthcare Grant Funds.

**MOTION: I move to accept the Amended Regular Meeting Minutes for 24 August 2022.**

**Maker: Mr. H.T. Miller, III**

**Seconded: Mr. Willie Burton**

**Motion Unanimously Adopted**

The first order of new business was Joanie Perkins, Chief Compliance Officer:

She stated on February 2, 2022, Tate Reeves signed the Mississippi Medical Cannabis Act into law to state that patients must have at least 1 qualifying medical condition and a written certification from a healthcare practitioner with whom he/she has an established relationship. She prepared a new organizational policy on restricting the certification and use of it on any organizational properties, but the medical staff wanted a second option, so she drafted another policy that addresses certified users who become admitted to NSMC. She submitted that copy to the Chief of Medical Staff and is awaiting their revisions.

A policy review was completed for the RHC PCMH midterm report. Revisions were made to the policies and 5 trainings were completed. The policies were made available both on the intranet and in HIPAAAtrek.

A mandatory NSMC Corporate Compliance plan was reviewed and revised. A copy has been placed on the intranet under administrative policies, and in HIPAAAtrek. The next review is due 3<sup>rd</sup> quarter 2023.

She completed the RHC's annual program evaluation for FY 2022. There were total visits of 52,035 with 31% Medicaid, 17% Medicare, 5% Self-pay and the other 47% is commercial plans including BCBS and Medicare Advantage plans.

USDA Track 1 Rural Emergency Grant funds was submitted in October 2021. NSMC received conditions of approval in August 2022 and we are currently fulfilling the letter of conditions which will include presenting the project to the board of supervisors in the near future for its approval.

RHC Vaccine Confidence Grant was received \$49,000 May 2021 and she filed grant closing paperwork August 2022.

The BCCP Grant letter of intent was submitted August 2022 and the application was submitted in September for 50K to provide breast and cervical screenings at Sunflower Diagnostic Center. The intent to award was received this week. The amount of the grant was not on the letter of intent to award due to the fact that there were more applicants than anticipated.

The next order of new business was to review the re-appointment application of one Allied Health Professional. The application, Data Bank query and OIG Exclusion List report for Kathryn Meredith James, FNP (Full Time Provider Sunflower Rural Health Clinic) was reviewed and the following motion was made:

**MOTION: I move to accept the re-appointment application for Kathryn Meredith James, FNP, and that she be approved for a two-year term ending 22 November 2024.**

**Maker: Mr. Phil McNeer**

**Secunder: Mr. Willie Burton**

**Motion Unanimously Adopted**

Jennifer Baughman presented the financial information for October as follows. The entire facility had a cash balance of \$18 Million; total assets of \$49 Million, and a total liabilities and fund balance of \$49 Million. The Hospital's Gross Revenue was \$8.7 Million for the month and \$8.7 Million Year to Date. The Hospital had a Net Income of \$139,306 for the month and a Year to Date Net Income of \$139,306 Million. Haire Drug Center, LLC had a Net Income of \$77,090 for the month and a Year to Date Net Income of \$77,090. Hospice had a Net Income of \$25,131 for the month and a Year to Date Net Income of \$25,131. Sunflower Diagnostic Center had a Net Income of \$3,468 for the month and a Year to Date Net Income of \$3,468. Simply Sunflower had a Net Income of \$3,329 for the month and a Year to Date Net Income of \$3,329. Sunflower DME had a Net Income of \$66,467 for the month and a Year to Date Net Income of \$66,467. NSMC Pharmacy had a Net Income of \$104,951 for the month and a Year to Date Net Income of \$104,951. The Rural Health Clinic had a Net Income of \$56,117 for the month and a Year to Date Net Income of \$56,117. NSMC as a whole showed a Net Income of \$419,742 for the month and a Year to Date Net Income of \$419,742.

The Administrative report was given as follows:

Daniel began his report by stating that going along with the grant, we will be making more changes to the drive through clinic to save cost and make it work perfectly.

He stated that Dr. Myers teaches in Greenville at a residency program at the hospital. He has asked Administration to look at a Doctor to come work at NSMC and put him in an incentive program through NSMC. He wants to get a family doctor to have a preliminary contract. He intends for the doctor to sign for 4-5 years.

He announced that last month a nephrologist wanting to hold clinic 1 to 2 days a week approached him. He is interested in this because it will bring in another line of service.

Lawson Holladay stated that in regards to the USDA grant which will include purchasing the emergency generators, robot dispenser for medication, drive through clinic wing and new pavement for the parking lot. He stated that part of the requirements was a document called the Notice of Federal Interest.

**MOTION: I authorize Daniel Ceja, CEO, to execute the Notice of Federal Interest. Lawson Holladay will hold the document and submit it to the Sunflower County Board of Supervisors for its approval.**

**Maker: Mrs. Bobbie Allen**

**Seconded: Mr. Phil McNeer**

**Motion Unanimously Adopted**

Rodney Clark presented the Quality Assurance Report as follows:

He stated there were 1203 tested for Covid, 54 positive for Covid at a 4.50% positivity rate, and 9 positive Covid employees. There were 5 Covid patients admitted, the average age was 85.6; the average length of stay was 7.6 days; 0 expired; 4 discharged home; 0 transferred, 1 patient admitted to Swingbed; 20% unvaccinated, 20% vaccinated; 40% boosted.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4265 patients in October. The average daily walk in was 172 patients. The average daily wait time is 1 hour and 32 minutes. Flu is at a 43% positivity rate. Covid is at 2% positivity rate and RSV is at a 4% positivity rate.

Upon Motion made by Phil McNeer, and seconded by Willie Burton the Board adjourned at 1:04 P.M., subject to the call of the Chairman.

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Billy Joe Waldrup, Chairman

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Bobbie Bounds Allen, Secretary