

North Sunflower Medical Center  
Board of Trustees  
Amended Regular Meeting Minutes  
24 August 2022

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 24 August 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Sandra Britt, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller to open the meeting with a word of prayer. The minutes of the 27 July 2022 Regular Board Meeting and 10 August 2022 Special Board Meeting were approved as distributed by motion offered by Mr. Miller, seconded by Mr. Burton, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to review the Re-appointment applications for four Physicians and two Allied Health Professionals for two year terms. The applications and Data Bank queries of all Providers were reviewed and discussed and the following motion was made:

**MOTION: I move to accept the re-appointment applications for Erica Bass, M.D. (Plastic Surgeon); Richard K. Cole, M.D. (Tele-Radiologist with Premier Radiology Group); William B. Johnson, M.D. (MS Sports Medicine); Brent Roberts, M.D. (Full Time Provider at NSMC); Charles T. Knapp, FNP-C (MS Sports Medicine); and Drew Lott, CRNA (Full Time Provider at NSMC) and that they each be approved for a two year term ending 31 August 2024.**

**Maker: Phil McNeer**

**Secunder: Willie Burton**

**Motion Unanimously Adopted**

Jennifer Baughman presented the financial information for July as follows. The entire facility had a cash balance of \$17.9 Million; total assets of \$48.7 Million, and a total liabilities and fund balance of \$48.7 Million. The Hospital's Gross Revenue was \$8.1 Million for the month and \$81 Million Year to Date. The Hospital had a Net Income of \$38,003 for the month and a Year to Date Net Income \$284,895. Haire Drug Center, LLC had a Net Income of \$15,201 for the month and a Year to Date Net Income of \$417,529. Hospice had a Net Income of \$15,615 for the month and a Year to Date Net Income of \$90,410. Sunflower Diagnostic Center had a Net Income of \$1,974 for the month and a Year to Date Net Income of \$66,820. Simply Sunflower had a Net Income of \$3,133 for the month and a Year to Date Net Loss of (\$4,023). Sunflower DME had a Net Income of \$52,210 for the month and a Year to Date Net Income of \$315,874. NSMC Pharmacy had a Net Loss of (\$6,284) for the month and a Year to Date Net Income of \$548,532. The Rural Health Clinic had a Net Income of \$133,872 for the month and a Year to

Date Net Income of \$1,352,673. NSMC as a whole showed a Net Income of \$119,853 for the month and a Year to Date Net Income of \$1,720,037.

The Administrative report was given as follows:

Daniel stated that part of The Cares Act offers employee retention tax credits. These credits are per employee and have certain criteria that must be met to qualify for it. NSMC has been approached by the law firm of E.J. Saad, PC d/b/a E.J. Saad Law Firm; Jacks, Griffith, Luciano, PA; and Kelley Law Firm, PLLC to apply for these monies on behalf of NSMC with contingency fee for 15% on any monies received. Daniel asked the board to approve the contractual agreement between E.J. Saad, PC d/b/a E.J. Saad Law Firm, Jacks, Griffith, Luciano, PA, and Kelley Law Firm, PLLC at the 15% contingency fee.

**MOTION: I move to approve and authorize Daniel Ceja, CEO to execute the Client Services Agreement between E.J. Saad, PC d/b/a E.J. Saad Law Firm; Jacks, Griffith, Luciano, PA; and Kelley Law Firm, PLLC for North Sunflower Medical Center.**

**Maker: Phil McNeer**

**Seconded: H.T. Miller, III**

**Motion Unanimously Adopted**

The next order of business was to discuss the need to open a separate banking account for handling the funds of the USDA Emergency Rural Healthcare Grant.

On motion of Phil McNeer, seconded by Willie Burton and unanimously approved, the following Resolution was adopted:

**WHEREAS, the Board of Trustees of North Sunflower Medical Center desires to meet the requirements necessary to open a new bank account for the Hospitals' USDA Emergency Rural Healthcare Grant by opening a separate bank account at Planters Bank & Trust of Ruleville, Mississippi;**

**WHEREAS, the name of this account shall be North Sunflower Medical Center- USDA Emergency Rural Healthcare Grant with a new account number and new checks ordered for this account;**

**NOW THEREFORE, IT IS RESOLVED that the signature cards at Planters Bank & Trust shall require two signatures as the other hospital accounts and the people authorized to sign checks for the account shall be Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; Jennifer Baughman, Accounting Director; and Sandra Britt, Administrative Assistant.**

Daniel announced that Dr. Roger Blake will begin holding clinic at Sunflower Rural Health Clinic. He also stated that the Covid numbers are down as far as inpatients. The hospital has implemented full mask for the floor employees, patients and visitors. The mask mandate will continue and then will hopefully be lifted.


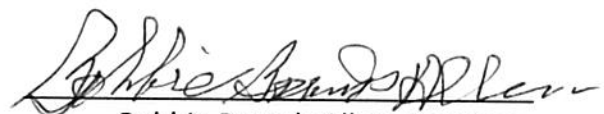
Rodney Clark presented the Quality Assurance Report as follows:

Rodney stated that the Pharmacy's policy and procedure review is now complete. They made revisions and replaced on the intranet for staff usage. The pharmacy checks were completed without an issue. He stated that in July, there were 1360 patients tested for Covid, 333 positive, a 25% positivity rate and 13 positives were employees. There was a Covid spike for approximately 2 weeks.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4,135 patients in July. The average daily walk in was 150 patients, and they saw 949 patients last week. The average daily wait time is 1 hour and 26 minutes. They are at a 19.5% positivity rate. She stated that the Monkeypox update is there are 18 cases in Mississippi and 13,000 in the United States. The clinic still cannot get the Monkeypox vaccine but on Friday, August 26, 2022 there will be 10 health departments receiving the vaccine.

The Board adjourned at 1:00 P.M., subject to the call of the Chairman.

  
Billy Joe Waldrup, Chairman  
Bobbie Bounds Allen, Secretary