

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
26 October 2022

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 26 October 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

Absent: Sandra Britt, Administrative Assistant

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Willie Burton to open the meeting with a word of prayer. The minutes of the 28 September 2022 Regular Board Meeting were approved as distributed by motion offered by Mrs. Bobbie Bounds Allen, seconded by Mr. Willie Burton, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to review the Initial Credentialing application of Roenikya Phillips, D.M.D. The applicants' education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The application was carefully reviewed and after discussion, the following motion was made:

MOTION: I move to approve the initial application of Roenikya Phillips, D.M.D. and that she be given initial privileges for a period of one year ending 26 October 2023 and at that time be permitted to apply for a two-year term.

Maker: Phil McNeer

Second: H.T. Miller

Motion Unanimously Adopted

The second order of new business was to review the re-appointment applications of three Physicians and one Allied Health Professional. The applications and Data Bank queries of Shannon Myers, M.D. (Full Time General Practice Provider/Active Staff); Aman Munir, M.D. (Full Time Provider/Active Staff); James O'Mara, M.D. (Orthopedic Specialist with MS Sports Medicine/Courtesy Staff); and Hannah Farmer, NP (Full Time Provider Sunflower Rural Health Clinic/Sunflower Diagnostic Center) were carefully reviewed and the following motion was made:

MOTION: I me to accept the re-appointment applications for Shannon Myers, M.D.; Aman Munir, M.D.; James O'Mara, M.D.; and Hannah Farmer, FNP, and that they be approved for a two-year term ending 26 October 2024.

Maker: Phil McNeer

Second: Willie Burton

Motion Unanimously Adopted

The next order of New Business was the Board reviewed the Legal Compliance Questionnaire that was included in the Board packets. After discussion, the Board agreed the questionnaire was correctly marked, the following motion was made, and the document was signed by Mr. Billy Joe Waldrup as Chairman and by Mr. Daniel Ceja, Administrator. Lindsay Williams will now send the original copy to the Auditors for their files prior to performing our audit.

MOTION: I move to approve the Legal Compliance Questionnaire as marked and that it be distributed to the Auditors.

Maker: Willie Burton

Second: H.T. Miller

Motion Unanimously Adopted

Next, the Board discussed the employee incentive for Fiscal Year 2023. The employee must contribute to the Foundation each pay period; and the facility must maintain a certain level of cash. The incentives are to be given as follows: full time employees receive 60 hours of pay; key Administrative employees receive 80 hours of pay; and the incentive for part time employees who meet established goals and objectives will be pro-rated according to their rate of pay and the amount of contributions to the Foundation. The Board determined that the incentive be given just before Thanksgiving to help employees take care of their Christmas needs.

MOTION: I move to approve that the Incentive discussed in detail be implemented for the 2023 Fiscal Year that will allow full time employees to receive (60) hours of pay; key Administrative employees to receive (80) hours of pay; and that the part time employees incentive be pro-rated based on the rate of their pay not to exceed (60) hours provided all employees meet the requirements and goals set forth by Administration and contribute to the Foundation each pay period.

Maker: Willie Burton

Second: Bobbie Bounds Allen

Motion Unanimously Adopted

Lastly, the board discussed the November 2022 and December 2022 board meeting dates.

MOTION: I move to approve the new dates of November 22, 2022 and December 21, 2022 for the upcoming board meetings.

Maker: Phil McNeer

Second: Willie Burton

Motion Unanimously Adopted

Jennifer Baughman presented the financial information for September as follows. The entire facility had a cash balance of \$19 Million; total assets of \$49 Million, and a total liabilities and fund balance of \$49 Million. The Hospital's Gross Revenue was \$8 Million for the month and \$98 Million Year to Date. The Hospital had a Net Income of \$27,781 for the month and a Year to Date Net Income of \$343,019 Million. Haire Drug Center, LLC had a Net Income of \$95,789 for the month and a Year to Date Net Income of \$559,098. Hospice had a Net Income of \$18,443 for the month and a Year to Date Net Income of \$131,454. Sunflower Diagnostic Center had a Net Income of \$3,084 for the month and a Year to Date Net Income of \$67,274. Simply Sunflower had a Net Income of \$5,839 for the month and a Year to Date Net loss of (\$1,547). Sunflower DME had a Net Income of \$78,901 for the month and a Year to Date Net Income of \$396,440. NSMC Pharmacy had a Net Income of \$68,839 for the month and a Year to Date Net Income of \$692,236. The Rural Health Clinic had a Net Income of \$146,053 for the month and a Year to Date Net Income of \$1,718,193. NSMC as a whole showed a Net Income of \$298,676 for the month and a Year to Date Net Income of \$2,187,974.

The Administrative report was given as follows:

Daniel stated that now that it is post Covid, he wants to look into the future. He plans to create a 5 year strategic plan. This will be for a vision of where we will be and what goals need to be accomplished. Some of the ideas he stated were expanding services, renovating areas, improving employee and patient satisfaction at its best. All in conjunction with community assessment that was just preformed.

He stated the first round of checks will go out soon to the nurses and the other employees will be evaluated for refunds during the next 6 to 12 months.

He mentioned that the parking lot is still in progress. The funds are coming from a grant that we were approved for last month.

He informed the board that we are changing computer servers. BCI is getting us 3 mega servers, which will cost approximately \$70,000.

Rodney Clark stated there was a policy revision of MRI Medical Emergency and MRI Contrast Policy. This was requested by accreditation entity. It was submitted and the accreditation was approved for MRI services. The CT services accreditation was approved also.

He stated the ER statistics as follows: 38 Admissions, 485 patients through ER registration; 110 Non-Emergent, 5 Emergent, 10 ER Covid.

He stated the 2021-2022 surgery year measures meeting less than 90%, which includes patient profiles and documentation during follow up calls. Their consent measure is met at 95% for the year and the goal was 100%. The surgery statistics for 2022 Fiscal Year are as follows: 768 Outpatient scopes, 18 Inpatient surgeries; 1300 Outpatient surgeries.

He reported the following Covid statistics: Number of patients 7, Average age 75.9, Average length of stay 6.4, expired 0, discharged home 5, transferred 1, admitted to Swingbed 1, unvaccinated 14.30%, vaccinated 57.10%, boosted 28.60%.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 4,268 patients in September. The average daily walk in was 142 patients. The average daily wait time is 1 hour and 20 minutes. For the Fiscal Year Ending 2022 the total clinic visits were 52,035. In the month of October there were 286 flu test, in which were 85 positive for the flu at a 30% positivity rate. Covid is at 4% positivity rate and RSV is at a 9% positivity rate.

Upon Motion made by Phil McNeer, and seconded by Willie Burton the Board adjourned at 12:50 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary