

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
22 June 2022

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 22 June 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; and Brooks Rizzo, RHC Clinic Director

Absent: Sandra Britt, Administrative Assistant; Sam Miller, COO; Lawson Holladay, Esquire

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Bobbie Bounds Allen, to open the meeting with a word of prayer. The minutes of the 25 May 2022 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business for the Board of Trustees to review the proposed budget for Fiscal Year 2023 that will be presented in writing to the Board of Supervisors for their approval. After discussion, the following motion was made:

**MOTION: I move to approve the Budget for Fiscal Year 2023 and that it be mailed to the Sunflower County Board of Supervisors prior to their July meeting.**

**Maker: Willie Burton**

**Seconded: H.T. Miller, III**

**Motion Unanimously Adopted**

The second order of New Business was to review the amended and restated operating agreement for Myriad Health Alliance, LLC in which the following motion was made after discussion:

**MOTION: I move to renew the contract for Myriad Health Alliance, LLC with the amended and restated operating agreement.**

**Maker: Phil McNeer**

**Seconded: Willie Burton**

**Motion Unanimously Adopted**

The third order of New Business was the presentation of the General and Professional liability renewal proposal quotes from Healthcare Professional Insurance Company (HPICO) and LAMMICO . The Professional Liability coverage limits are \$500,000 for each medical incident and \$1.5 Million Aggregate with a \$25,000 deductible. The General Liability coverage limits are also \$500,000 per each occurrence and \$1.5 Million aggregate with a \$25,000 deductible. Aggregate fire damage coverage is \$50,000; patient property coverage is \$1,000 per each incident and \$10,000 aggregate; Personal and advertising injury limits are \$500,000 per each occurrence and \$1.5 Million aggregate; Employee Benefits Liability limits are \$500,000 per each medical incident and \$1.5 Million aggregate with a \$1,000 deductible; Medical payments have a \$5,000 aggregate limit; and terrorism coverage is included. The rates are as follows:

**HPICO Proposal:**

Professional Liability:	\$272,408.10
General Liability:	\$ 21,614.79
Terrorism Coverage:	Included
Employee Benefits:	Included
	+
	<b>\$294,022.89</b>
Apply Equity Credit-	\$128,194.01
<b>Total Amount Due</b>	<b>\$165,828.88</b>

**LAMMICO Proposal:**

Professional Liability:	\$156,784.00
General Liability:	Included
Terrorism Coverage:	Included
Employee Benefits:	Included
	+
<b>Total Amount Due</b>	<b>\$156,784.00</b>

After comments were made and questions were answered regarding the quote, the following motion was made:

**MOTION:** I move to accept the General and Professional Liability proposal from HPICO for the 2022-2023 premium year and that the total premium of \$165,828.88 be paid monthly with 25% down and nine installments with interest.

**Maker:**H.T. Miller, III

**Second:** Willie Burton

**Motion Unanimously Adopted**

The next order of New Business was to review the Initial Credentialing application of Keith Russell, MD and Kajuandra Chandler, FNP. The applicants' education and training, professional references, and License were verified, and a query was done on the National



Practitioner Data Bank and the OIG. The application was carefully reviewed and after discussion, the following motion was made:

**MOTION: I move to approve the initial applications of Keith Russell, MD and Kajuandra Chandler, FNP and that they be given initial privileges for a period of one year ending 30 June 2023 and at that time be permitted to apply for a two-year term.**

**Maker: Bobbie Allen Bounds**

**Seconded: Willie Burton**

**Motion Unanimously Adopted**

The next order of New Business was to review the Re-appointment applications for two Physicians and four Allied Health Professionals for a two year terms. The applications and Data Bank queries of all Physicians were reviewed and discussed and the following motion was made:

**MOTION: I move to accept the re-appointment applications for Lisa Huddleston, MD; Walter Moses, III, D.M.D. (Oral & Maxillofacial Surgeon); Laura Billingsley, CRNA (PRN/Contract with Willow Anesthesia Group); Robert Cox, FNP-C (Full Time Provider at the Sunflower Rural Health Clinic); Heidi Compton, FNP-C (Full Time employee); and Liz Evans, AGPCNP (Full Time Employee) and that they each be approved for a two year term ending 30 June 2024.**

**Maker: H.T. Miller, III**

**Seconded: Willie Burton**

**Motion Unanimously Adopted**

Jennifer Baughman presented the financial information for May as follows. The entire facility had a cash balance of \$16.7 Million; total assets of \$49 Million, and a total liabilities and fund balance of \$49 Million. The Hospital's Gross Revenue was \$8 Million for the month and \$64.7 Million Year to Date. The Hospital had a Net Income of \$113,380 for the month and a Year to Date Net Income of \$50,224. Haire Drug Center, LLC had a Net Income of \$54,304 for the month and a Year to Date Net Income of \$392,911. Hospice had a Net Income of \$8,609 for the month and a Year to Date Net Income of \$55,576. Sunflower Diagnostic Center had a Net Income of \$551 for the month and a Year to Date Net Income of \$75,216. Simply Sunflower had a Net Income of \$1,628 for the month and a Year to Date Net Loss of (\$5,392). Sunflower DME had a Net Loss of (\$10,849) for the month and a Year to Date Net Income of \$214,871. NSMC Pharmacy had a Net Income of \$91,618 for the month and a Year to Date Net Income of \$532,632. The Rural Health Clinic had a Net Income of \$90,763 for the month and a Year to Date Net Income of \$1,084,631. NSMC as a whole showed a Net Income of \$259,240 for the month and a Year to Date Net Income of \$1,316,037.

The Administrative report was given as follows:

Daniel stated that NSMC is getting into a position where Covid cases are on the rise. He stated he reached out to the Medical Staff during their meeting to see what their thoughts were. Some of the providers suggested enforcing mask for 30 days post the Fourth of July

holiday. He stated his initial thought was to encourage them and not make mandatory but he was not sure if there would be much change. He thanked everyone for his or her thoughts and stated he would make a decision soon.

Daniel informed the board of the implementation of a new computer system that will take place soon. The system NSMC has now in the clinic will not be compliant as of January 1, 2023. He and several of the department heads are looking into three different systems. The decision of the one that will work best for NSMC will be made soon so implementation and training can begin.

**MOTION: I move to approve to give Daniel permission to negotiate the best option for the new software for North Sunflower Medical Center.**

**Maker: Phil McNeer**

**Secunder: Willie Burton**

**Motion Unanimously Adopted**

Rodney Clark presented the Quality Assurance Report as follows:


Rodney stated that the history and physical dictation with Acute care was met at 100% and Swing Bed was met at 95%.

He stated the Surgery Department has been working to improve quality measurers for this year. They have achieved a 90% goal on updating of patient history and profiles. The department has documented follow-up calls and safe surgery check at 100%. There has been excellent improvement in performance resulting in improvement in quality and safety of care for the surgical patients.

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that the clinic saw 3,859 patients in May. The average daily walk in was 128 patients. The average daily wait time is 1 hour and 16 minutes. They are giving an average of 25 Covid vaccines per week. The clinic still has Moderna, Pfizer, and Pediatric Pfizer vaccines available. She stated that patients are also eligible for their fourth booster. At this time Bolivar County is in the medium risk category and Sunflower County is in the low risk category. The positivity rate for last week was 24% and the positivity rate for this week is 20%.

The Board adjourned at 12:50 P.M., subject to the call of the Chairman.



Billy Joe Waldrup, Chairman



Bobbie Bounds Allen, Secretary



North Sunflower Medical Center  
Board of Trustees  
Special Meeting Minutes  
30 June 2022

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in a Special Meeting on Tuesday, 30 June 2022 at 9:14 AM, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; H.T. Miller, III, Trustee; Willie Burton, Trustee via phone; Phil McNeer, Trustee; Lawson Holladay, Attorney; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant

Guest: Roger Goss, CIO

Mr. Waldrup called the meeting of the Board of Trustees to order at 9:14 AM.

The Board of Trustees reconvened on 30 June 2022 at 2:25PM. The meeting was called to discuss the approval and execution of the Altera Digital Health Inc. contract for the new computer software program in which the following motion was made after discussion:

**MOTION:** I move to approve the contract between North Sunflower Medical Center and Altera Digital Health Inc. dated effective June 30, 2022 and authorize Daniel Ceja, CEO to execute the contract. Mr. Ceja was authorized to sign the contract as such. The details of the contract are set out in the executed contract attached to the Minutes.


Maker: Phil McNeer

Seconder: Willie Burton

**Motion Unanimously Adopted**

The Board adjourned at 9:33 AM, subject to the call of the Chairman.

  
Billy Joe Waldrup, Chairman

  
Bobbie Bounds Allen, Secretary

  
Daniel Ceja, Administrator and CEO

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*Dedicated to Community Health*

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Ruleville, Mississippi 38771

### WAIVER OF NOTICE OF MEETING

I, the undersigned, being a member of the Board of Trustees of North Sunflower Medical Center, do hereby waive call and all notices of the time, place and purposes of a board meeting of the members of the Board of Trustees of North Sunflower Medical Center, to be held on, 30 June 2022 or any adjournment or adjournments thereof.

Dated this, Thursday the 30<sup>th</sup> day of June 2022.

Billy Joe Waldrup, Chairman and Trustee

H. T. Miller, III, Vice Chairman and Trustee

Bobbie Bounds Allen, Secretary and Trustee

Willie M. Burton, Trustee

Phil McNeer, Trustee

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