

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
22 December 2020

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Tuesday, 22 December 2020, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H.T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Burton, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark, CAO; Sandra Britt, Administrative Assistant; Arie Chandler, Administrative Assistant; Lawson Holladay, Esquire

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Mrs. Sandra Britt to open the meeting with a word of prayer. The minutes of the 24 November 2020 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Miller, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was for the Board to review the two quotes received for the renewal of the Workers' Comp Insurance Policy. Arie Chandler presented the following information to the Board for consideration:

HUB International and Tollison Insurance Agency presented the following quote from LUBA Insurance Company, (an A M Best Rating of "A-"/Excellent). Limits of Coverage are \$1,000,000.00 for all categories and the Workers Comp Benefits-as required by law. The total estimated premium is \$196,795.00 with no deductible and a final audit at the end of the policy period. There is a \$6,500 decrease when compared to 2020's premium due to the Experience Modifier decreasing from 1.08 to 1.02. Dividends are earned after three years. The payment options include annual payment, quarterly payments, monthly self-reporting based on actual payroll, or equal monthly installments of \$16,383.00.

HPICO presented the following quote: Limits of Coverage are \$1,000,000.00 for all categories and the Workers Comp Employee Benefits – as required by law. The total estimated premium is \$199,482.83 with no deductible and a year-end audit. No additional taxes or fees. Dividends are not returned at this time but will be in the future. The payment options included an annual payment, quarterly payments, or equal monthly payments of \$16,624.

After reviewing all facets of the policy, it was determined that the quote presented by HUB International and Tollison Insurance Agency from LUBA Insurance Company was more attractive because of the lower premium. After discussion, the Board decided to consider this quote in the amount of \$196,795.00. It was the Board's decision that the premium should be paid in equal monthly installments of \$16,383.00.

MOTION: I move to accept the best and lowest bid from HUB International and Tollison Insurance Agency from LUBA Insurance Company in the amount of \$196,795.00 with no deductible. I further move that the premium be paid in twelve equal installments of \$16,383.00.

Maker: Mr. Phil McNeer

Seconded by: Mr. Willie Burton

Motion Unanimously Approved

The next order of New Business was to review the initial Medical Staff application for Dr. Mark L. Ellis, M.D. Dr. Ellis requested Consulting privileges as a Tele-Radiologist with Premier Radiology Group. His application and NPDB and OIG queries were reviewed and the following motion was made:

MOTION: I move to approve the initial application and request for Consulting Tele-Radiology Privileges for Dr. Mark Ellis, MD. I further move that he be approved for a period of one year ending 22 December 2021 and at that time be permitted to apply for a two-year term.

Maker: Mr. Phil McNeer

Seconded by: Mr. Willie Burton

Motion Unanimously Approved

The last order of New Business was to review and approve the Re-appointment applications for Dr. Preston Boles, DPM (Contract Podiatrist for Walter B Crook) and Charlie Capps, FNP (PRN Allied Health Professional). The applications, Data Bank queries, and OIG exclusion list reports were reviewed and the following motion was made:

MOTION: I move to accept the re-credentialing applications for Dr. Preston Boles, DPM and Charlie Capps, FNP and that they be approved for a two-year term ending 22 December 2022.

Maker: Mrs. Bobbie Allen

Seconded by: Mr. Phil McNeer

Motion Unanimously Approved

Jennifer Baughman presented the financial information for November as follows. The entire facility had a cash balance of \$18.8 Million as of November 30 and \$19.3 Million as of today; total assets of \$50.2 Million, and a total liabilities and fund balance of \$50.2 Million. The Hospital's Gross Revenue was \$7.1 Million for the month and \$16.6 Million Year to Date. The Hospital had a Net Loss of (\$1.1 Million) for the month and a Year to Date Net Loss of (\$1.2 Million). Daniel explained that we took a big hit in the Surgery Department this month due to a COVID outbreak and we will have a hit in Swing bed in December. There was a large expense in purchasing COVID supplies, paying overtime hours, and COVID pay to employees. Haire Drug Center, LLC had a Net Income of \$3,734 for the month and a Year to Date Net Income of \$19,902. Hospice had a Net Income of \$92,088 for the month and a Year to Date Net Income of \$119,601. Sunflower Diagnostic Center had a Net Income of \$24,485 for the month and a Year to Date Net Income of \$54,910. Simply Sunflower had a Net Income of \$7,998 for the month and a Year to Date Net Income of \$5,793. Sunflower DME had a Net Income of \$45,087 for the month and a Year to Date Net Income of \$57,407. NSMC Pharmacy had a Net Income of \$65,671 for the month and a Year to Date Net Income of \$144,034. The Rural Health Clinic had a Net Loss of (\$182,004) for the month and a Year to Date Net Loss of (\$253,737). NSMC as a whole showed a Net Loss of (\$899,206) for the month and a Year to Date Net Loss of (\$768,686).

The Administrative report was given by Daniel Ceja as follows:

NSMC received two hundred doses of the Moderna COVID vaccination yesterday. The Pfizer vaccinations were allocated to the larger MS Hospitals and we will probably receive some of those in the future. The Clinic and Hospital will give the first vaccinations today beginning at 1:00 PM. The second

round of vaccinations will be given in four weeks. Sam will begin vaccinating the Nursing Home residents this afternoon. As expected, some employees are afraid to get the vaccine for various reasons. Although we are encouraging all employees to receive the vaccine, it will not be mandatory. We expect the second tier of vaccines to arrive in February or March.

Daniel reported that starting in January, Dr. Walter Moses, III, DMD, has agreed to increase his days in the Operating Room to every Tuesday and every other Wednesday. The numbers in the Surgery Department have been down so this will help bring those up.

Daniel stated that we continue to order PPE and that he is going to look into capitalizing inventory each month.

A stimulus package that will be allocated to Critical Access Hospital's was just passed but it is much less than the amount of the first stimulus payment.

Rodney Clark presented the Quality Assurance Report as follows:

There has been 20,153 negative COVID tests and 2,891 positive COVID tests since March. We are now showing a positivity rate of 16%. There are currently nine COVID positive patients admitted in the hospital. In November, the Emergency Department reported twenty-one COVID positive patients seen. Of the twenty-one positive patients, eleven were admitted to the hospital; seven were discharged home; and three were transferred to another facility.

Rodney reported that NSMC is signed up to receive the Monoclonal Antibody Treatment but we have not been allocated any by the MS State Department of Health at this time.

Upon Motion made by Mr. Phil McNeer and seconded by Mr. H.T. Miller, III, the Board adjourned at 1:05 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary