

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
28 April 2021

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 28 April 2021, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Burton, Trustee; Billy Marlow, Executive Director; Daniel Ceja, CEO; Rodney Clark, CAO; Sam Miller, COO; Jennifer Baughman, Accounting Director; Sandra Britt, Administrative Assistant; Lindsay Williams, Administrative Assistant; Lawson Holladay, Esquire

Absent: H.T. Miller, III, Vice-Chairman and Trustee

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller, to open the meeting with a word of prayer. The minutes of the 24 March 2021 Regular Board Meeting were approved as distributed by motion offered by Mrs. Allen, seconded by Mr. Burton, and unanimously approved.

The meeting of the Hospice of North Sunflower Medical Center was conducted prior to the calling to order of the meeting of the Board of Trustees.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to review the renewal quote for property and auto insurance for the May 6, 2021-May 6, 2022 policy term. Rodney Clark reported that Travelers Insurance Company was the only carrier to submit a quote. The proposal was presented by Hub International and Tollison Insurance Agency.

Travelers Quote includes Crime, Property, Auto & Inland Marine coverage as follows:

Property Coverage Breakdown:

- Real Property Value-\$34,523,049; Personal Property Value- \$19,608,721
- Valuation: Replacement Cost
- Flood coverage-liability limit range of \$1,000,000-\$5,000,000 depending on the location; deductible range of \$50,000-\$100,000 depending on the location
- Earth movement coverage- liability limit of \$5,000,000; deductible of \$50,000 or 2% of the building value-whichever is greater
- Wind and hail deductible of \$25,000
- Equipment Breakdown-Spoilage coverage-\$100,000 limit; \$25,000 deductible
- Business Income- \$3,661,819 Million limit; 40% Coinsurance penalty; 48 hour waiting period; Valuation: Actual Cash Value
- All other Perils deductible: \$25,000

Auto Coverage Breakdown:

- Covered autos liability-\$1Million limit any one accident
- Medical payments-\$2000 each insured
- Uninsured Motorist coverage-\$1Million
- Hired/Non-Owned Auto Liability- Included
- Physical Damage Comprehensive and Collision deductible-\$2,500

Inland Marine Breakdown:

- Mahindra Tractor Coverage-\$27,000
- Tractor Attachments Coverage-\$8,000

Crime Coverage Breakdown:

- Per occurrence policy-computer fraud, employee theft, forgery and alteration, funds transfer fraud, money and securities inside and outside buildings-\$250,000 liability limit; \$2,500 deductible

Premium Summary Breakdown and Payment Schedule:

- Property: \$79,825.00
- Business Auto: \$87,911.00
- Total Premium (not including Crime): \$167,736 to be paid monthly with \$16,773.60 due on 5/6/21 and 9 equal installments of \$16,773.60 due by the 6th of each month.
- Crime coverage \$ 1,900.00 to be paid in full

MOTION: I move to accept the Property and Auto renewal quote for the May 6, 2021-May 6, 2022 policy term from Travelers Insurance Company, presented by Hub International and Tollison Insurance Agency, with the total premium of \$167,736 to be paid in monthly installments. I further move to accept the Crime coverage quote from Travelers Insurance Company with the total premium of \$1,900.00 to be paid in full.

Maker: Phil McNeer

Seconder: Willie Burton

Motion Unanimously Adopted

The next order of New Business was the presentation of the revised medical staff bylaws presented by Rodney Clark. The medical staff bylaws were approved by the North Sunflower Medical Center medical staff on April 27, 2021. After some the discussion the board was approached for their approval of the revised medical staff bylaws.

MOTION: The next order of New Business was the approval the revised medical staff bylaws.

Maker: Willie Burton

Seconder: Phil McNeer

Motion Unanimously Adopted

The next order of New Business was to review the Initial Credentialing application of Mark Blackwood, M.D. (OB/GYN). The applicant's education and training, professional references, and License were verified, and a query was done on the National Practitioner Data Bank and the OIG. The application was carefully reviewed and after discussion the following motion was made:

MOTION: I move to approve the initial application of Mark Blackwood, M.D. (OB/GYN) and that he be given initial privileges for a period of one year ending 30 April 2022 and at that time be permitted to apply for a two-year term.

Maker: Phil McNeer

Seconded: Willie Burton

Motion Unanimously Adopted

Next up for New Business was to review the Re-appointment applications for ten Physicians, three Allied Health Professionals and three Certified Registered Nurse Anesthetist for two year terms. The applications and Data Bank queries of all Providers were reviewed and discussed and the following motion was made:

MOTION: I move to accept the re-appointment applications for Jeffrey Andrews, DMD; Adelo Aquino, MD; Don Blackwood, MD; Adam Brochert, MD; Charles Brock, MD; Margaret Cassada, MD; Wade Dowell, MD; Andrew Martin, MD; Derek Miles, MD; Ray Rodrigues, MD; Michael Beckum, FNP; Cynthia Belenchia, FNP; Jenny Kurts, FNP; Craig Renfrow, CRNA; Christopher Wilson, CRNA; and Crawford Wallace, CRNA and that they be approved for a two year term ending 30 April 2023.

Maker: Phil McNeer

Seconded: Bobbie Allen

Motion Unanimously Adopted

Jennifer Baughman presented the financial information for March as follows. The entire facility had a cash balance of \$16.6 Million; total assets of \$49.3 Million, and a total liabilities and fund balance of \$49.3 Million. The Hospital's Gross Revenue was \$8.6 Million for the month and \$46.3 Million Year to Date. The Hospital had a Net Income of \$2,501 for the month and a Year to Date Net Loss of (\$1.6 Million). Haire Drug Center, LLC had a Net Loss of (\$6,273) for the month and a Year to Date Net Income of \$127,733. Hospice had a Net Income of \$47,043 for the month and a Year to Date Net Income of \$226,024. Sunflower Diagnostic Center had a Net Income of \$30,383 for the month and a Year to Date Net Income of \$119,356. Simply Sunflower had a Net Loss of (\$3,260) for the month and a Year to Date Net loss of (\$7,778). Sunflower DME had a Net Income of \$26,297 for the month and a Year to Date Net Income of \$184,572. NSMC Pharmacy had a Net Income of \$18,978 for the month and a Year to Date Net Income of \$304,279. The Rural Health Clinic had a Net Income of 61,784 for the month and a Year to Date Net Loss of (\$92,046). NSMC as a whole showed a Net Income of \$112,552 for the month and a Year to Date Net Loss of (\$690,667).

The Administrative report was given as follows:

Daniel began by informing the board members that the facility will be receiving \$3.8 million refund from Medicare, and in addition, it is a great possibility we may also receive an interim payment of \$1 million Medicare refund. The amount may be expected to be paid back unless the census decreases in the summer months which is to be expected.

Daniel reported the Johnson and Johnson vaccine pause has been lifted. Currently the FDA did not make any new age or other restrictions on administering the Johnson and Johnson vaccine. They just added the warning of adverse reaction of blood clots. There are currently plenty of Moderna vaccinations available at the Rural Health Clinic. We are addressing returning the Johnson & Johnson vaccinations.

Daniel also addressed the board for permission of re-doing the gravel parking lot at the facility to make it an asphalt parking. He states this is necessary for the safety of our employees. He has obtained 2 quotes which both are both approximately \$100,000. The goal is for parking lot to have a limestone base with 3 inches of asphalt. We will work on getting a detailed ad in the newspaper to run several weeks to see if any additional bids are received.

Daniel stressed the shortage of nurses in our facility due to assumption they are taking traveling positions or other facilities have higher pay. He is looking at incentives to recruit more nurses by offering nurses of a 2 year sign on bonus of \$5,000 or 1 year sign on bonus of \$2,500. He has also recently attended the job fair at Mississippi Delta Community College to promote jobs at NSMC.

Daniel stated that the Senior Care Unit at NSMC is opened back up. There has been a limit put on the number of patients that can be admitted due to the shortage of nurses. One of the requirements for admission into the Senior Care Unit is to be fully vaccinated.

At this time, Mr. Billy reported that Daniel is catching on fast and learning the cost report better than he knew it. Collaboration with consultants and our accountants we were able to increase the Medicare reimbursement of the cost report from \$3.5 million to \$3.8 million.

Sam Miller presented the Quality Assurance Report as follows:

There have been 29,381 negative COVID tests and 3,931 positive COVID tests since March. We are now showing a 2.7% positivity rate. We have given 2,817 vaccinations.

The COVID Unit is has been converted back to the Senior Care Unit. There are 1,156 Moderna vaccinations in which 600 of those are frozen and 465 Johnson and Johnson vaccinations refrigerated available at the Rural Health Clinic.

The Board adjourned at 1:10 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary