

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
27 October 2021

**BE IT REMEMBERED** the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 27 October 2021, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton, Trustee; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Lindsay Williams, Administrative Assistant; Sandra Britt, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

Absent: H. T. Miller, III, Vice Chairman and Trustee; Phil McNeer, Trustees

The meeting of the Hospice of North Sunflower Medical Center was conducted prior calling to the meeting of the Board of Trustees to order.

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Sam Miller to open the meeting with a word of prayer. The minutes of the 22 September 2021 Regular Board Meeting were approved as distributed by motion offered by Mrs. Bobbie Bounds Allen, seconded by Mr. Willie Burton, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of new business was to review the re-appointment applications of two Allied Health Professional. The applications and Data Bank queries of Jodi Barnett, AGNP-BC (Full Time Provider Sunflower Rural Health Clinic/Sunflower Diagnostic Center) and Megan Flint, FNP-C were carefully reviewed and the following motion was made:

**MOTION: I move to accept the re-appointment applications for Jodi Barnett, AGNP-BC and Megan Flint, FNP-C and that they be approved for a two-year term ending 27 October 2023.**

**Maker: Mr. Willie Burton**

**Seconded: Mrs. Bobbie Bounds Allen**

**Motion Unanimously Adopted**

The second order of New Business was the Board reviewed the legal Compliance Questionnaire that was included in the Board packets. After discussion, the Board agreed the questionnaire was correctly marked, the following motion was made, and the document was signed by Mr. Billy Joe Waldrup as Chairman and by Mr. Daniel Ceja, Administrator. Lindsay Williams will now send the original copy to the Auditors for their files prior to performing our audit.

**MOTION: I move to approve the Legal Compliance Questionnaire as marked and that it be distributed to the Auditors.**

**Maker: Mrs. Bobbie Bounds Allen**

**Seconded: Mr. Willie Burton**

### **Motion Unanimously Adopted**

Next, the Board discussed the employee incentive for Fiscal Year 2022. The incentive is given provided the following goals and objectives are met: must have a hire date of earlier than September 1 of the payment year; must reach the established goals for their department and the facility as a whole; must meet Physician and patient satisfaction goals and objectives; must contribute to the Foundation each pay period; and the facility must maintain a certain level of cash. The incentives are to be given as follows: full time employees receive 60 hours of pay; key Administrative employees receive 80 hours of pay; and the incentive for part time employees who meet established goals and objectives will be pro-rated according to their rate of pay and the amount of contributions to the Foundation. The Board determined that the incentive be given just before Thanksgiving to help employees take care of their Christmas needs.

**MOTION: I move to approve that the Incentive discussed in detail be implemented for the 2022 Fiscal Year that will allow full time employees to receive (60) hours of pay; key Administrative employees to receive (80) hours of pay; and that the part time employees incentive be pro-rated based on the rate of their pay not to exceed (60) hours provided all employees meet the requirements and goals set forth by Administration and contribute to the Foundation each pay period.**

**Maker: Mr. Willie Burton**

**Seconded: Mrs. Bobbie Bounds Allen**

### **Motion Unanimously Adopted**

Jennifer Baughman presented the financial information for September as follows. The entire facility had a cash balance of \$20 Million; total assets of \$52 Million, and a total liabilities and fund balance of \$52 Million. The Hospital's Gross Revenue was \$9.7 Million for the month and \$100 Million Year to Date. The Hospital had a Net Income of \$558,328 for the month and a Year to Date Net Loss of (\$12,876 Million). Haire Drug Center, LLC had a Net Income of \$28,940 for the month and a Year to Date Net Income of \$413,773. Hospice had a Net Income of \$18,627 for the month and a Year to Date Net Income of \$331,194. Sunflower Diagnostic Center had a Net Income of \$343 for the month and a Year to Date Net Income of \$127,596. Simply Sunflower had a Net Loss of (\$1,348) for the month and a Year to Date Net loss of (\$5,679). Sunflower DME had a Net Income of \$29,403 for the month and a Year to Date Net Income of \$398,671. NSMC Pharmacy had a Net Income of \$18,299 for the month and a Year to Date Net Income of \$703,805. The Rural Health Clinic had a Net Income of \$309,155 for the month and a Year to Date Net Income of \$714,836. NSMC as a whole showed a Net Income of \$649,474 for the month and a Year to Date Net Income of \$1,919,071.

Brooks Rizzo, RHC Clinic Director, stated that the clinic is seeing 140 patients per day which is still good compared to last year. Total there have been 6,323 Covid vaccines given. The clinic is offering flu shots and Covid test daily. There have not been many people getting Covid test. The clinic has only had only one positive test this week. Normally have 75-100 Covid test per week.

The Administrative report was given as follows:

Daniel stated that Senior Care is back open. There are currently no Covid positive patients in the hospital right now. As of this week, he advised the clinic to take down the tent and put the staff back on the provider hall.

He stated that the hospital and clinic are having extremely difficult times right now getting nurses. The number 1 problem is poaching our nurses. For example, smaller clinics offering a higher hourly amount due to their small staff. The second problem is travel-nursing positions, and the third is nurses deciding to change their entire career. Luckily, we have not had to shut down any areas of the hospital because of shortages. He announced that he mentioned it to the providers yesterday at the medical staff meeting to bare with administration. He has come up with an idea to hopefully help us out that will be put into place next month. After discussion, the board consensus was to direct the CEO to take any actions necessary to recruit and retain necessary nursing staff.

Daniel stated the parking lot is still in progress but he has to get the sewage drainage issue corrected and the funds locked into place before he begins.

Rodney Clark presented the HCAHPS Scores as part of the Quality Assurance Report. Rodney reported that NSMC scored above the State and National average in all categories except for the category of "Is the area around their room always quiet at night". Rodney reported that this would be investigated. The full HCAHPS score report is attached hereto.

Mr. Billy stated that he has been working with Robinson Electric for 4-5 months on putting in a new generator to increase the electricity in the grid.

Mr. Billy also stated that he is trying to get the county to pay for a new sewer line to prevent the water from backing up.

The Board adjourned at 12:46 PM., subject to the call of the Chairman.

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Billy Joe Waldrup, Chairman

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Bobbie Bounds Allen, Secretary