

North Sunflower Medical Center
Board of Trustees
Regular Meeting Minutes
26 January 2022

BE IT REMEMBERED the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 26 January 2022, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Daniel Ceja, CEO; Sam Miller, COO; Rodney Clark CAO; Billy Marlow, Executive Director; Jennifer Baughman, Accounting Director; Sandra Britt, Administrative Assistant; Lawson Holladay, Esquire; and Brooks Rizzo, RHC Clinic Director

ABSENT: Lindsay Williams, Administrative Assistant

Mr. Waldrup called the meeting of the Board of Trustees to order at noon and asked Mrs. Sandra Britt to open the meeting with a word of prayer. The minutes of the 22 December 2021 Regular Board Meeting were approved as distributed by motion offered by Mr. Burton, seconded by Mrs. Allen, and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was the election of Board officers. After discussion, the following motion was made:

MOTION: I move that the Officers of the Board of Trustees for the 2022 year remain the same with no changes. Chairman: Billy Joe Waldrup; Vice-Chairman: H.T. Miller III; Secretary: Bobbie Bounds Allen
Maker: Mr. Phil McNeer **Seconded: Mr. Willie Burton**
Motion Unanimously Approved

The second order of New Business was to review the renewal quote for the Directors and Officers and Employment Practices Liability insurance policy presented by Hub International and Tollison Insurance Agency. Ironshore Specialty Insurance Company, Incumbent Carrier, provided the only quote. The renewal premium increased to \$34,118.37 from the prior year's premium of \$23,852.40. There is a \$1Million separate limit between the D&O and EPL coverage. After discussion, the following motion was made:

MOTION: I move to approve the D&O renewal quote from Ironshore Specialty Insurance Company in the amount of \$34,118.37. I further move that the premium be paid in full.
Maker: Mr. Phil McNeer **Seconded: Mr. Tucker Miller**
Motion Unanimously Approved

The next order of New Business was to review the initial Medical Staff application for Penny Vance, FNP-BC. Mrs. Vance requested privileges as an Allied Health Professional working full time in the Rural Health Clinic. The Medical Staff application and NPDB and OIG queries were reviewed and the following motion was made:

MOTION: I move to approve the application and request for privileges for Penny Vance, FNP-BC. I further move that she be approved for a provisional period of one year ending 26 January 2023 and at that time be permitted to apply for a two-year term.

Maker: Mr. Tucker Miller

Seconders: Mr. Willie Burton

Motion Unanimously Approved

The last order of new business was to review the Re-appointment applications of Michael Mattingly, MD, Pediatric Cardiologist with MS Center of Advanced Medicine; Angela Gibson, FNP-BC; Jacquelyne Brown-Little, FNP-C; and James Morris, Jr., FNP-BC. The applicants' education and training, professional references, and Licenses were verified, and a query was done on the National Practitioner Data Bank and the OIG. The applications were carefully reviewed and after discussion, the following motion was made:

MOTION: I move that we approve the initial applications of Michael Mattingly, MD (Pediatric Cardiologist); Angela Gibson, FNP-BC (Full-time Sunflower Rural Health Clinic); Jacquelyne Brown-Little, FNP-C (Full-time Sunflower Rural Health Clinic); and James Morris, Jr., FNP-BC (PRN Sunflower Rural Health Clinic) and that they be given initial privileges for a period of two year ending 31 January 2024 and at that time be permitted to apply for a two-year term.

Maker: Mrs. Bobbie Allen

Seconders: Mr. Tucker Miller

Motion Unanimously Adopted

Jennifer Baughman presented the financial information for December as follows. The entire facility had a cash balance of \$19.2 Million; total assets of \$52 Million, and a total liabilities and fund balance of \$52 Million. The Hospital's Gross Revenue was \$9.0 Million for the month and \$25.1 Million Year to Date. The Hospital had a Net Income of \$155,620 for the month and a Year to Date Net Income of \$203,873 Million. Haire Drug Center, LLC had a Net Income of \$49,150 for the month and a Year to Date Net Income of \$199,587. Hospice had a Net Income of \$57,897 for the month and a Year to Date Net Income of \$67,114. Sunflower Diagnostic Center had a Net Income of \$24,087 for the month and a Year to Date Net Income of \$67,515. Simply Sunflower had a Net Income of \$4,314 for the month and a Year to Date Net Income of \$3,624. Sunflower DME had a Net Income of \$34,078 for the month and a Year to Date Net Income of \$100,166. NSMC Pharmacy had a Net Income of \$11,231 for the month and a Year to Date Net Income of \$217,468. The Rural Health Clinic had a Net Income of \$212,946 for the month and a Year to Date Net Income of \$519,567. NSMC as a whole showed a Net Income of \$336,377 for the month and a Year to Date Net Income of \$859,347.

The Administrative report was given as follows:

Daniel stated that he is encouraging all of our employees to use NSMC pharmacy and Haire pharmacy. He asked the providers at the medical staff meeting to also encourage the use of our pharmacy to their patients.

He also stated that the employee vaccine mandate is being enforced. All employee exemption forms must be turned in by February 14, 2022. All employees that are not exempt must have their first vaccine by February 14, 2022.

He said that for now visitation for the hospital is still closed. The decision to possibly open it 5-10 days for limited hours is under discussion.

There is no update on the grant. The representative in charge of the grant is out of the office.

Rodney Clark presented the Quality Assurance Report as follows:

He stated that there were 50,230 negative test and 7,451 positive test. The hospital had 25 Covid patients in January, 13 Covid patients in December and 4 Covid patients in November. 123 employees have been off work with Covid and currently 10 employees are off work with Covid.

December:

- Week 3: 386 people tested, 5.4% positivity rate
- Week 4: 750 people tested, 17.1% positivity rate
- Week 5: 2380 people tested, 24.91% positivity rate

January:

- Week 1: 2528 people tested, 26.5% positivity rate
- Week 2: 2019 people tested, 25.9% positivity rate
- Week 3: 1540 people tested, 24.2% positivity rate

Brooks Rizzo presented the Rural Health Clinic Report as follows:

She stated that there is a 17%-23% positivity rate in the last 10 days. She stated that the testing numbers are down to approximately 100 per day.

The Board adjourned at 1:02 P.M., subject to the call of the Chairman.

Billy Joe Waldrup, Chairman

Bobbie Bounds Allen, Secretary