

North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
28 August 2019

**BE IT REMEMBERED** that the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 28 August 2019, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Billy Marlow, Executive Director and Administrator; Sam Miller, Executive Vice President; Rodney Clark, COO; Leigh Ann Armstrong, Interim CFO; Arie Chandler, Administrative Assistant; Sandra Britt, Administrative Assistant; Lawson Holladay, Esquire.

Mr. Billy Joe Waldrup called the meeting of the Board of Trustees to order at noon and asked Mrs. Bobbie Allen to open with a word of prayer. The minutes of the 24 July 2019 Regular Board Meeting were approved as distributed by motion offered by H.T. Miller, III and seconded by Bobbie Allen, and unanimously approved.

At this time Mrs. Allen asked if the three vehicles that the Board deemed as surplus had been sold. Mr. Marlow reported that they all needed mechanical work done but have been repaired and are ready to be put out for bid.

The first order of new business was to review the Initial Credentialing applications for one Physician and two Allied Health Professionals. The applications, education and training, professional references, employment history, licenses, and queries from the National Practitioner Data Bank and the OIG were reviewed for: William B. Johnson, Jr., M.D., Orthopedic Surgeon with MS Sports Medicine specializing in adult reconstruction and total joint replacement; Charles T. Knapp, FNP-BC (MS Sports Medicine); and Andrew Lott, CRNA (Full time NSMC employee). The initial appointments will be for a period of one year and at that time all Providers will be permitted to apply for two-year terms. After review and discussion, the following motion was made:

**MOTION: I move to approve the initial applications of William B. Johnson, Jr., MD; Charles T. Knapp, FNP-BC; and Andrew Lott, CRNA and that they be given initial privileges to provide care within their scope of practice for a period of one year ending 31 August 2020 and at that time be permitted to apply for a two-year term.**

**Maker: Bobbie Allen**

**Seconder: H.T. Miller, III**

**Motion Unanimously Adopted**

The second order of new business was to review the Re-appointment applications for two Physicians and one Allied Health Professional for two year terms. The applications and Data Bank queries of Gene Hutcheson, MD; Nicholas Jew, MD; and Chris Simmons, CRNA were carefully reviewed and the following motion was made:

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**MOTION: I move to accept the re-credentialing applications for Gene Hutcheson, MD; Nicholas Jew, MD; and Chris Simmons, CRNA and that they be approved for a two year term ending 31 August 2021.**

**Maker: H.T. Miller, III**

**Second: Willie Burton**

**Motion Unanimously Adopted**

It was brought to the Boards attention that Karen Davidson, FNP-BC with MS Sports Medicine, had applied for reappointment but was tabled by the Medical Staff during yesterday's meeting until it is determined if she will continue to see patients at NSMC due to Dr. Almand no longer coming to Ruleville.

The next item of new business was to review the Letter of Engagement from Watkins, Ward, & Stafford, CPA Firm, to perform the annual audit of the hospital's financial statements for year ended September 30, 2019. After discussion the following motion was made:

**MOTION: I move that NSMC engage Watkins, Ward, & Stafford to perform the annual audit of Financial Statements for years ended September 30, 2019, not to exceed \$53,600 (Based on 430 hours of work at a cost of \$50-\$250.00 per hour).**

**Maker: Phil McNeer**

**Second: Bobbie Allen**

**Motion Unanimously Adopted**

The last item of new business was to review the Letter of Engagement from Watkins, Ward, & Stafford, CPA Firm, to perform the Medicare/Medicaid Cost Report audit at a cost not to exceed \$10,350 for the Hospital and \$6,100 for the Nursing Home. After discussion the following motion was made:

**MOTION: I move that NSMC engage Watkins, Ward, & Stafford to perform the Hospital's Medicare/Medicaid Cost Report at cost not to exceed \$10,350.00 and the Medicare/Medicaid Cost Report for Walter B. Crook Nursing Home at cost not to exceed \$6,100.00. The Cost Reports are to be completed by February 28, 2018, as dictated by law.**

**Maker: Bobbie Allen**

**Second: H.T. Miller, III**

**Motion Unanimously Adopted**

Leigh Ann Armstrong presented the financial information for July as attached to the minutes. The entire Facility has a cash balance of \$15.5 Million, total assets of \$49 Million, and a Total Liabilities and Fund balance of \$49 Million. The Hospital's Gross Revenue for July was \$7.5 Million. The Hospital had a Net income of \$104,767 for July and a Year to Date Net Loss of \$27,864. For the month of July Hospice had a Net Income of \$30,892; Sunflower Diagnostic Center had a Net income of \$23,215; Simply Sunflower had a Net income of \$1,441; Sunflower DME had a net income of \$49,088; NSMC Pharmacy had a net income of \$25,208; and the Rural Health Clinic had a net loss of \$8,326.

Upon the recommendation of Mr. Lawson Holladay, Board Attorney, Mr. Waldrup requested that the Board consider going into executive session to discuss personnel issues.

**MOTION: I move that the Board of Trustees consider going into executive session to discuss personnel issues.**

**Maker: Phil McNeer**

**Second: Willie Burton**

**Motion Unanimously Adopted**

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After discussion, Mr. Waldrup requested that the Board go into executive session at 12:28 PM to discuss personnel issues.

**MOTION: I move to go into executive session to discuss personnel issues.**

**Maker: H.T. Miller, III**

**Seconder: Bobbie Allen**

**Motion Unanimously Adopted**

On motion by H.T. Miller, III and seconded by Bobbie Allen, and unanimously passed, the Board exited executive session and entered back into Regular Session at 12:50 PM.

Rodney Clark presented the CMS HCAHPS scores for the period of 10/01/18-06/30/2019 as the Quality Assurance report. NSMC scored at or above the 90<sup>th</sup> percentile rate for all categories except for two. This is a huge improvement when compared to the scores from 10/01/2017-06/30/2018.

Mr. Clark also reported that there were no falls reported for the month of July. The nurses have done a great job making sure bed alarms are on and providing more one on one care to patients that are a high fall risk.

Subject to the call of the Chairman, the Board adjourned at 12:55 P.M.

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Billy Joe Waldrup, Chairman

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Bobbie Bounds Allen, Secretary