**NORTH SUNFLOWER MEDICAL CENTER**

**Board of Trustees**

**Regular Meeting Minutes**

**23 August 2017**

**BE IT REMEMBERED** that the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday,

23 August 2017, when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Phil McNeer, Trustee; Willie Mays Burton, Trustee; Billy Marlow, Executive Director; Sam Miller, CEO; Rodney Clark COO; Drew Weissinger, CFO; Arie

Chandler, Administrative Assistant; Lawson Holladay, Esquire.

Absent: Sandra Britt, Administrative Assistant

Mr. Waldrup called the meeting to order and asked Mrs. Bobbie Bounds Allen to open the meeting with a word of prayer. The minutes of the 26 July 2017 Regular Board Meeting were approved by motion offered by Phil McNeer and seconded by Mr. Burton and unanimously approved.

There was no unfinished business to bring before the Board for consideration.

The first order of New Business was to consider the initial credentialing of two physicians and to review the decisions of the Medical Staff. Each application was carefully reviewed. There were no Reports from the National Practitioner Data Bank and none of the providers were on any of the Exclusionary Lists from CMS or the OIG. After review and discussion, the following motion was made:

**MOTION: I move to approve the Initial Credentialing for the following Physicians:**

**Erica Bass, M.D., (Plastic Surgeon) and Scott Carbajal, M.D. (Tele-Radiologist.)**

**I further approve their appointment to the Medical Staff for a period of one (1) year to end**

**23 August 2018, at which time, they will be eligible for consideration of a two year term**

**provided they meet the requirements of the Medical Staff.**

**Maker: H. T. Miller, III Seconder: Phil McNeer**

**Motion Unanimously Adopted**

The next item for discussion was the Re-credentialing of three (3) Physicians and two (2) CRNA’s. The Board reviewed the recommendations of the Medical Staff and the applications of each physician and CRNA. After careful review and checking the lists for Exclusions from CMS and the OIG, the following motion was made:

**MOTION: I move that we grant two year privileges ending 23 August 2019, for the**

**following Providers: Dr. Lauren Marlow (Internal Medicine); Dr. Alfred Gene Hutcheson (Cardiologist); Dr. Jeremy Havas (Tele-Radiologist); John Chris Simmons, CRNA; and Harold Rob Nichols, CRNA.**

**Maker: Phil McNeer Seconder: Mr. Willie Burton**

**Motion Unanimously Adopted**

The next item for discussion was a 3 month review of Nurse Practitioner, Carol “Suzy”McCrimmon, as was requested by the Board of Trustees. Dr. Brent Roberts and Dr. Aquino performed a 3 month evaluation on Mrs. McCrimmon, CFNP. She has had a 100% chart audit with no discrepancies and there have been no reported issues or complaints from staff or patients. Both, Dr. Roberts and Dr. Aquino, feel that there is no reason as to why Mrs. McCrimmon can’t continue to practice at Sunflower Rural Health Clinic.

The next item of business was to review the Letter of Engagement from Watkins, Ward, & Stafford, CPA Firm, to perform the hospital’s annual audit and Medicare/Medicaid Cost Report audit. Both letters were discussed.

After discussion, the following motion was made:

**MOTION: I move that NSMC engage Watkins, Ward, & Stafford to perform the annual Audit, not to exceed $50,000 (Based on 500 hours of work at a cost of $50-$250.00 per hour) and to perform the Hospital’s Medicare/Medicaid Cost Report for $9,650.00 and the Medicare/Medicaid Cost Report for Walter B. Crook Nursing Home for $5,700.00. The Cost Reports are to be completed by February 28, 2018, as dictated by law.**

**Maker: H.T. Miller, III Seconder: Phil McNeer**

**Unanimously Accepted**

Drew Weissinger, CFO, presented the financial information as attached to the minutes. The entire Facility showed a Net Loss of ($215,461) for the month of July. The entire facility has $16.7Million in cash, $50 Million in assets, and a fund balance of $50 Million. The Hospital showed a Net Loss of ($279,506) for July and a Net Income of $244,285 for Year to Date. The Gross Revenue for the Hospital was $6.9 Million (down due to low census and Screen Team being slow due to school being out for the summer) for the month of July. Hospice had a Net Income of $45,576 for July and $304,969 Year to Date income. Hospice made last payback to the hospital during the month of July for all money that was owed. Diagnostic Center had a Net loss of ($5,188), Sunflower Eye Station had a Net Loss of ($4,069) and the Dental Clinic had a Net Loss of ($8,239) for July. Simply Sunflower had a Net Loss of ($2,502.) The DME had a Net Income of $70,514 for the month of July. The Pharmacy had a Net Loss of ($29,116) for July. A meeting will be held within the next few weeks regarding 340B cost being moved to the hospital instead of being booked in Pharmacy. This will be effective the beginning of the year. TRINA Health had a Net Loss of ($2,931) during the month of July.

Drew announced that the Z-pick Loan of $230,000 was paid off. Drew reported that Walter B. Crook Nursing Facility received a letter from the Division of Medicaid stating that CMS has approved the Upper Payment Limit (UPL) model for FY 2017 and we will be issued payment for $667,193 after we pay out $169,267 to the State. We should receive the payment on September 11, 2017.

Sam Miller presented the Administrator’s Report as follows:

Secretary of State, Delbert Hosemann, along with 2 of his staff, Anna Moak, Senior Counsel, and Leah Smith, Assistant Secretary of State of Communications, recently visited North Sunflower Medical Center. The visit lasted approximately 3 hours and much discussion took place. The first topic of discussion was PERS and the challenges to keep it viable for member entities without increasing the financial burden.

Secretary Hosemann asked how NSMC was preparing for the Opioid Crisis that is rampant across the United States. He was very impressed when told that we have newly approved Opioid Guidelines for the clinic and ER and that the Medical Staff is very aware of the Crisis.

Managed Care Groups and the difficulties MS hospitals are having getting paid for services provided due to not meeting medical necessity were discussed in great detail.

UMMC has expanded into the Delta with a primary care clinic in Belzoni.

A Legislative committee is meeting on September 11th to discuss discontinuing CON process in MS. Wise Carter will be attending and will give us an update after the meeting.

The last topic of discussion was the possibility of NSMC having an Autism Center. Having this center would provide access to care for children that have no transportation to take them to Memphis or Jackson for appointments. Secretary Hosemann stated that Autism affects 1 out of 68 kids and that there is a need for more Autism Centers in the state of MS. Mr. Miller will be in contact with Secretary Hosemann and Anna Moak, Senior Counsel, regarding the details of NSMC being able to provide this service.

Mr. Miller reported that Nuance Dictation System is now back up and being used by the providers. There was 2 weeks’ of testing was done prior to going live with the dictation system to ensure there wouldn’t be any major issues. There was no dictation lost during the Malware attack.

Administration will begin meeting with Department Heads starting in September to develop a 1, 3, and 5 year Strategic Plan.

Dr. Ganpot’s last day with NSMC will be October 31. She will be relocating to Foley, AL where her husband has been offered a position practicing medicine. Dr. Ganpot will be dearly missed but we wish her well in her future endeavors.

Dr. Erica Bass, Plastic Surgeon, will be providing a Cosmetic Injectable Clinic once a month at the Sunflower Diagnostic Center. This will be a cash only clinic and it could turn the diagnostic center around. As business grows, it will be determined if Dr. Bass is needed more than one day per month.

Mr. Miller reported that he recently had a call with Marty Cohn of Grace Cottage Hospital in Vermont to discuss Rural Healthcare issues. Senator Leahy of Vermont is interested in having 2 Critical Access Hospitals (1 in the North and 1 in the South) participate in a grant funded healthcare project (such as the diabetes telehealth program) to discover and prove how it positively affects patients’ lives in rural areas. Mr. Miller will have a follow up phone call with Mr. Cohn on Thursday, August 31st, to further discuss the possibility of being involved in a healthcare project.

Upon Motion made by Mr. Willie Burton and seconded by H. T. Miller, III, the Board adjourned, subject to the call of the Chairman.

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Billy Joe Waldrup, Chairman Bobbie Bounds Allen, Secretary