

**North Sunflower Medical Center  
Board of Trustees  
Regular Meeting Minutes  
26 April 2017**

**BE IT REMEMBERED** that the Chairman and the Board of Trustees of North Sunflower Medical Center, Ruleville, Sunflower County, Mississippi, met in their Regular Meeting on Wednesday, 26 April, 2017 when and where the following were present:

Billy Joe Waldrup, Chairman and Trustee; H. T. Miller, III, Vice Chairman and Trustee; Bobbie Bounds Allen, Secretary and Trustee; Willie M. Burton and Phil McNeer, Trustees; Billy Marlow, Executive Director; Sam Miller, CEO; Rodney Clark, COO; Drew Weissinger, CFO; Arie Chandler, Administrative Assistant; Sandra Britt, Administrative Assistant; Lawson Holladay, Esquire

Visitor: Dekoka Davidson

The meeting of the Hospice of North Sunflower Medical Center was conducted prior to the calling to order of the Board of Trustees.

Mr. Waldrup called the meeting of the Board of Trustees to order at Noon and asked Mrs. Allen to open the meeting with prayer. The minutes of the 22 March 2017 Regular Board Meeting were approved as corrected by motion offered by Bobbie Bounds Allen and seconded by H.T. Miller, III and unanimously approved.

The first order of Unfinished Business was to approve the bid proposal for the IOP Van that had an opening bid date of 14 April 2017 at noon as directed by the Board of Trustees. The ad was run in the Enterprise Tocsin for two consecutive weeks and only one bid was received from Transportation South (The Bus Center) out of Pelham, AL. The bid was for a 2017 Starcraft Allstar 12 passenger van including the driver and wheelchair positions, as listed in the bid notice. The lowest and only bid was for \$55,500 and that included a backup camera and basic lettering to cover the exterior of the van. After answering all questions the following motion was made:

**MOTION: I move that we approve the bid from Transportation South (The Bus Center) for the 2017 Starcraft Allstar 12 passenger IOP van for the total cost of \$55,500. We understand that the total amount covers the backup camera and basic lettering to cover the exterior of the van.**

**Maker: Phil McNeer**

**Secunder: H.T. Miller, III**

**Motion Unanimously Adopted**

The first order of New Business was to review the bids for property and auto insurance. Arie Chandler reported that she had received three bids: Travelers Insurance Company (our current carrier), Zurich Insurance Company, and Great American Insurance Company of New York. Premium Summary for Travelers:

Total Premium \$100,259

Quote from Travelers includes Crime, Flood coverage for buildings (depending on the location) limit range is \$1,000,000-\$5,000,000 with a deduct range of \$50,000-\$100,000; Earthquake coverage for buildings (regardless of the location) limit \$5,000,000 with deduct of \$50,000.

Premium Summary for Travelers Insurance Company:

- Property coverage \$58,687.00
- Crime coverage \$ 1,600.00
- Blanket extra expense included
- Business auto \$39,972.00 (limits \$1,000,000) Uninsured motorist \$300,000.00

Premium Summary for Zurich:

Total Premium \$104,068.00 (was \$103,816.00 before Uninsured Motorist coverage was increased from \$75,000 to \$1,000,000 as requested by the Board)

Quote from Zurich includes Crime, Flood for buildings (regardless of location) limit \$10,000,000 with \$25,000 deductible; Earthquake for Hospital (including senior care and the Beacon Wellness Center), Rural Health Clinic and Retail Pharmacy, IOP, clinic billing offices, and laundry limit \$5,000,000 with a \$25,000 deduct; Earthquake for all other building locations limit \$5,000,000 and a 2% or \$25,000 deduct.

- Property Coverage \$61,923.00
- Crime Coverage: \$2,165.00
- Blanket extra expense included
- Business auto \$39,980.00 (was \$39,728.00 before uninsured motorist coverage was increased from \$75,000 to \$1,000,000 as requested by the Board), (limits \$1,000,000) Uninsured motorist \$1,000,000 (was \$75,000 before change), Comprehensive deduct \$500, Collision deduct \$1,000

Premium Summary for Great American Insurance Company of New York:

Total Premium: \$128,246

Quote from Great American does not include Crime, Earthquake, or Flood Coverage.

- Property Coverage \$89,446
- Business Auto Coverage \$38,800 (limits \$1,000,000) Uninsured motorist: \$750,000, Comprehensive Deduct: \$1,000, Collision Deduct: \$1,000

**Motion: I move that Sam Miller, CEO, have the authority to accept the bid from Zurich Insurance for the 2017-2018 premium year with the following change: Uninsured Motorist coverage be increased from \$75,000 to \$1,000,000 and not drastically increase the Total Premium.**

**Maker: Phil McNeer**

**Seconder: Willie Burton**

**Motion Unanimously Adopted**

At this time Mrs. Dekoka Davidson excused herself from the meeting.

The second order of New Business was the approval of the initial appointments for Jerry Brian May, CRNA (Premier Anesthesia Group) and Jessica Lilley, M.D. (Pediatric Endocrinologist with the MS Center for Advanced Medicine Group) to the Medical Staff.

Jerry May will serve as a CRNA on a PRN basis. Mr. May was highly recommend by his peers and was approved by the Medical Staff Committee.

Dr. Jessica Lilley will see patients in North Sunflower Medical Center's Wound Care Clinic on a once per month basis starting in May. Dr. Lilley comes highly recommended by her peers stating that she takes excellent care of her patients and responds to consults in a timely manner.

Both files were carefully reviewed as well as the recommendations of the Medical Staff. After further discussion, the following motion was made:

**MOTION: I move to accept the recommendations of the Medical Staff for a one (1) year Initial Appointment for Jessica Lilley, M.D., as a Pediatric Endocrinologist, and Jerry Brian May, contracted CRNA, at North Sunflower Medical Center with their initial term ending 30 April 2018 and be eligible to be re-considered at that time for a full two year term as outlined in Medical Staff Bylaws.**

**Maker: Phil McNeer**

**Seconded By: Bobbie Bounds Allen**

**Motion Unanimously Adopted**

The next item for discussion was the Re-credentialing of ten (10) Physicians and four (4) Nurse Practitioners. The Physicians included: Margaret Cassada, M.D. (Psychiatrist), Andrew Martin, M.D. (Pathologist), Derek Miles, M.D. (Urologist, Courtesy), Adelo Aquino, M.D. (Sunflower Rural Health Clinic), Wade Dowell, M.D. (PRN ER Provider), Ed Egger, M.D. (Ophthalmologist, Sunflower Eye Station), Donald Blackwood, M.D. (Swingbed Director), Jeffrey Andrews, D.M.D. (General Dentist, Courtesy), Lynsey Phillips, D.M.D. (General Dentist, Sunflower Dental Clinic), and Reagan Ford, O.D. (Optometrist, Screen Team.) The Allied Health Professionals included: Elizabeth Goodman, CRNA (Full Time Active Employee), Michael Beckum, NP (Full Time ER Provider), Jenny Kurts, NP (Full Time, Active Employee at the Sunflower Rural Health Clinic), and Cynthia Belenchia, NP (PRN Sunflower Rural Health Clinic.) The Board reviewed the recommendations of the Medical Staff and the applications of each Physician, NP, and CRNA. After careful review of each application and checking the lists for Exclusions from CMS and the OIG, the following motion was made:

**MOTION: I move that we grant two year privileges ending 30 April 2019, for the following Providers: Dr. Margaret Cassada (Psychiatrist); Dr. Andrew Martin (Pathologist); Dr. Derek Miles (Urologist); Dr. Adelo Aquino (Sunflower Rural Health Clinic); Dr. Wade Dowell (ER Physician); Dr. Ed Egger (Ophthalmologist, Sunflower Eye Station), Dr. Donald Blackwood (Swing Bed Director); Dr. Jeffery Andrews (General Dentist); Dr. Lynsey Phillips (General Dentist); Dr. Reagan Ford (Optometrist); Elizabeth Goodman, CRNA; Cynthia Belenchia, NP; Michael Beckum, NP; and Jenny Kurts, NP.**

**Maker: Phil McNeer**

**Seconder: Willie Burton**

**Motion Unanimously Adopted**

Drew Weissinger, CFO, presented the financials for 31 March 2017 as follows: The entire facility has a total of \$16.7 Million in cash; \$60 Million in Assets, and Fund Balance of \$38 Million. The Net Income for the entire facility was \$53,745 for the month of March. Net Income for the Hospital was \$31,217 for March and \$561,138 for Year to Date. Hospice had a Net Income of \$30,113 for March and \$168,684 for Year to Date. Diagnostic Center had a Net Loss of \$26,896; The Eye Station had a Net Income of \$15,249 and the Dental Clinic had a Net Income of \$19,198 for the month of March. Simply Sunflower had a Net Income of \$986; the Durable Medical Equipment Unit had a Net Income of \$18,559

for the month of March. The Pharmacy had a Net Loss of \$41,871 for March and TRINA Health had a Net Income of \$7,190.

Drew explained to the Board that Jerry Gammel, CPA, with Watkins, Ward, and Stafford, will be here for the May meeting to present the 2016 Audited Financials. Drew stated that Mr. Gammel is still working to answer some of the questions he had regarding the financials and GASB 68. Drew stated that if the GASB 68 (Net Pension Expense) did not legally have to be recorded in the audited financials, NSMC would have shown a near \$2Million profit. Drew informed the Board that in the footnotes of the Audited Financials it will state that GASB 68 is only a reporting system and that North Sunflower Medical Center is not liable to pay the GASB 68 figures.

Mr. McNeer asked Mr. Billy Marlow for an update on the TRINA Health claims that are being denied for Medical Necessity by Blue Cross Blue Shield. Mr. Marlow reported that Joanie Perkins sent many appeals to Blue Cross Blue Shield on Tuesday, April 25<sup>th</sup> and that we should be hearing soon whether or not they will approve and pay. Mr. Miller stated that Medicare is now doing a Z-Pick Audit on TRINA Health charts which means that they are requiring all patients be pre-approved prior to receiving treatment.

Mr. Waldrup asked for an update on bad debt reports. Mr. Miller stated that the bad debt reports will be gathered from all NSMC entities and presented to the board at the May 24<sup>th</sup> meeting. Mr. Marlow stated that the Board needed to be aware of what claims are being written off as bad debt and why.

The next order of business was the CEO's report.

Mr. Miller first reported that Lisa Miller, RN, has stepped down as the Director of Nursing and has become the ER Manager. Hannah Barrett, RN, has stepped in as the Interim DON and is doing a wonderful job.

Mr. Miller next reported that the contract between North Sunflower Medical Center and The Woman's Clinic will expire June 30, 2017 by way of a mutual agreement will not be renewed.

Mr. Miller reported that CMS, Blue Cross/Blue Shield, and other payers are all talking about Opioid addiction and the guidelines for treating a patient with chronic pain. Mr. Miller stated that he has formed a Committee that consists of Physicians and the Administrative team that will work to make sure we are in compliance with CMS guidelines when and while we treat patients with chronic pain. This committee will create a protocol following CMS guidelines for opioid treatment.

Upon Motion made by Phil McNeer and seconded by H.T. Miller, III, the Board adjourned, subject to the call of the Chairman.

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Billy Joe Waldrup, Chairman

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Bobbie bounds Allen, Secretary